

WINDSOR TOWNSHIP BOARD OF SUPERVISORS
November 2, 2009

1. The meeting of the Windsor Township Board of Supervisors was called to order at 7:00 p.m. by Vice Chairman Jan Smith.

Those present: Jan Smith, Dean Heffner, Attorney Charles Rausch, Jennifer Gunnet and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Dean Heffner seconded by Jan Smith, the minutes from the October 28, 2009 meeting were approved. Motion carried. Two votes yes.

The minutes from the October 19, 2009 meeting were held due to Mr. J. Smith not being present at that meeting and Mr. P. Smith not being present this evening.

4. The following items of correspondence were presented:
 - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.
 - B. Mrs. Gunnet advised that she has received a letter from MACTEC, the consultant for Tate Access Floors, noting that they have requested from PennDEP that the Remedial Investigation/Risk Assessment Report that was submitted to them be withdrawn. There had been comments that arose and they were unable to address them within the permitted timeframe. Once the comments have been addressed, they will resubmit.
 - C. Mrs. Gunnet advised that the Board has received a copy of the proposed **2010 Budget** from the **Windsor Area Recreation Commission**. The budget does not propose an increase from 2009. **On the motion of Dean Heffner seconded by Jan Smith, the Board approved the budget. Motion carried. Two votes yes.**
 - D. Mrs. Gunnet advised that she has received an invitation to the Appreciation dinner for the Leo Independent Fire Engine Company which will be held on Saturday, November 14, 2009. She asked the Board to let her know if they will be attending so she can RSVP.
 - E. Mrs. Gunnet advised that she has received a letter from Felicia Dell, Director of the York County Planning Commission, regarding traffic engineering. They will no longer be doing traffic studies free of charge. The cost will be \$250 for one request. For multiple requests at the same time, the cost for the first one will be \$250 and each subsequent one will be \$200. Mrs. Gunnet noted that this is still cheaper than having an engineer do the work. She added that funds have been budgeted for this in 2010. Mr. J. Smith asked if

requests can be held and sent in where there is more than one. Mrs. Gunnet advised that this can be done.

5. Windsor Township Fire & Rescue – Chad Arnold with Felton Fire Company was present. He asked what the status is with the Knox box ordinance. Mrs. Gunnet advised that changes have been made to include all commercial, industrial and institutional uses regardless of whether they have an alarm. She noted that the Board will be addressing this later in the meeting.
6. Emergency Management:
 - A. Presentation – Advanced Certification – Jeff Joy from the York County Office of Emergency Management advised that he is present this evening to present Advanced Certification plaques to Mr. Fromm and his two deputies. He explained that in order to be awarded this certification it takes about two years. He noted that there is one more step above this which is the “Professional Certification” and it will take another year to obtain that. Mr. Joy advised that Windsor Township now has the second most people with Advanced Certifications in York County. He stated that Mr. Fromm has done a wonderful job, is very proactive and has chosen great staff members. Mr. Joy presented the plaques to Alan Reed, Bernell Kohler and Elmer Fromm. Pictures were taken. Mr. J. Smith thanked Mr. Fromm for a job well done and for all his hard work. Mr. Fromm thanked the County and the Township for their support.
7. Windsor Township Fire & Rescue:
 - A. Update – York County Fire Police Assoc. – Mrs. Gunnet advised that at a previous meeting she had presented a letter regarding a standard procedure for the training of fire personnel. She stated that she has been informed that this letter had been sent out by an individual without approval from the Association and they are asking that it be disregarded.
 - B. Mrs. Gunnet advised that a Survival Program will be held on December 15, 2009 at the Red Lion Senior High. The cost to attend is \$5. She stated that she believes there will be a good turnout as there are already registrants from Maryland and Virginia.
 - C. Mrs. Gunnet advised that the Felton Volunteer Fire Company has presented the Township with a Community Support Award. She advised that she was given the plaque at the Fire Chief’s meeting.
8. York Area Regional Police Department – No one was present.
 - A. The Monthly Report for September is available for review.

9. Rich Saylor & June Lloyd – Kaltreider Benfer Library – June Lloyd was present and apologized to the Board that Mr. Saylor was not able to attend due to a family commitment. She thanked the Board for their continued support to the Kaltreider Benfer Library. She presented the Board with a flyer and reviewed different statistics for programs and services provided to the Township residents. She commented that when the economy is slow, the usage of public libraries increases. Ms. Saylor stated that their funding from the State has been cut but they have been able to raise money through fundraising. She asked that the Board would consider continued financial support for the library as the 2010 budget is prepared. She commented that it is greatly appreciated. Mr. J. Smith thanked her for the wonderful service that the library provides for the Township.

10. Solicitor:

A. Attorney Rausch advised that at a previous meeting, the Board had been addressed by Douglas Schmidt and Preston Chronister regarding a waiver to the Building Permit Ordinance for a Site Plan. He stated that he has been contacted by Mr. Schmidt's attorney requesting a Local Agency Hearing. By requesting this, it will put the decision on record. He advised that it will take place at the November 16th meeting.

11. Other Business:

A. Mrs. Gunnet reminded that the MA & PA Community Greenway Open House will be held on Wednesday, November 18th from 12:00 p.m. to 8:00 p.m. at the Dallastown Fire Company.

B. **Hemler Animal Control Services – 2010 Contract** – Mrs. Gunnet advised that the proposed contract for 2010 has been received. The amount is the same as the 2009 rate. **On the motion of Dean Heffner seconded by Jan Smith, the Board approved the 2010 contract with Hemler Animal Control Services. Motion carried. Two votes yes.**

C. Freysville Intersection update – Mrs. Gunnet advised that a phone call has been received from Met-Ed regarding the relocation of the telephone poles. She stated that they were planning to do the work within 3 to 4 weeks. However, the poles at the park have already been moved. She noted that trees will need to be removed before the other poles can be relocated. The churches have been notified and are fine with this.

12. Unfinished Business:

A. Panorama Hills Pump Station Update – There was no update.

B. Joint Stormwater Drainage Study – Mrs. Gunnet advised that currently Red Lion Borough is between managers and she is waiting to hear back from them.

- C. Proposed Open & Confined Burning Ordinance – Draft #4 – Mrs. Gunnet advised that a public meeting was held with PennDEP on October 28th. There was discussion on the exemption for agricultural purposes. She stated that she made a change to the draft to provide the exemption for those properties with 5 or more acres. It was originally exempted at 10 acres. It was the consensus of the Board to send the new draft to PennDEP for approval.
- D. Herre Bros. – Trench drains – Mrs. Gunnet advised that a meeting has been scheduled for November 9th at 8:30 p.m. for Herre Bros. to meet with the manufacturer and the engineer at the Public Works Building.
- E. Starview Detention Pond – Mrs. Gunnet advised that a notice has been posted on site for the property owner that she had not been able to contact. She noted that time needs to be given for them to respond.
- F. Knox Box Ordinance – Mrs. Gunnet advised that the Knox box ordinance was discussed at the fire association meeting and changes have been recommended. She stated it has been changed to require a Knox box for all commercial, industrial and institutional uses even if they do not have an alarm system. Mr. Heffner commented that there is no way for the Township to know if they have an alarm or not. Mrs. Gunnet asked the Board if they agree with this change. It was the consensus of the Board to table the topic until Mr. P. Smith is present. Mrs. Gunnet advised that she received a phone call from Barry Myers letting her know that the boxes have been ordered for the trucks and will not be received for another two to three weeks.
- G. Cluster Overlay revision – There was no update.
- H. Possible rental of acreage – There was no update.
- I. Regulations on Storage of Recreational Vehicles, Boats, Campers, Trailers and Trucks – There was no update.
- J. Change Order – eci – G-16 – Modification to stone release channel – \$6,565.05 – This will be held until next spring.

13. Public comment – There was none.

14. Mr. J. Smith asked Mr. Heffner if he had any comments. Mr. Heffner did not have any nor did Mr. J. Smith.

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15. On the motion of Dean Heffner seconded by Jan Smith, the bills were approved. Motion carried.
Two votes yes.

16. The meeting of the Windsor Township Board of Supervisors adjourned at 7:20 p.m.

Respectfully submitted,

Jennifer L. Gunnet
Secretary

CITIZENS PRESENT

November 2, 2009

Gerald Miller	830 Marvell Drive York PA
Vera Miller	830 Marvell Drive York PA
Elmer Fromm	50 Oak Drive Red Lion PA
Bernell Kohler	454 W. Main Street Dallastown PA
Alan Reed	243 S. Walnut Street Dallastown PA
Jeff Joy	York County Office of Emergency Management
Brian Morrin	York County Office of Emergency Management
Allen Emenheiser	1027 Hastings Boulevard York PA
Gene & Bobbie Zimmerman	860 Zimmerman Road Red Lion PA
June Lloyd	3119 Lakefield Road York PA
Cindy Zawrotuk	Arro Consulting
Kathy Kerchner	WARC/3067 East Prospect Road York PA
Charles Silar	1500 Windsor Road Red Lion PA
Chad Arnold	Felton Fire Company