

WINDSOR TOWNSHIP BOARD OF SUPERVISORS

June 4, 2012

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairman Dean Heffner at 6:00 p.m.

Those present: Dean Heffner, Paul Smith, Rodney Sechrist, Attorney Charles Rausch, Jennifer Gunnet and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Rodney Sechrist seconded by Paul Smith, the minutes of the May 21, 2012 meeting were approved. Motion carried. Three votes yes.

4. The following items of correspondence were presented:

- A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.

- B. Mrs. Gunnet advised that she has received an email from Comcast informing that there will be a fee of \$1.99 for digital adapter addition outlets purchased after July 1st.

- C. Mrs. Gunnet advised that she has received a letter from Richard Voytek from Husson Road. The Board has received a copy of the letter. He is asking if the Township will be cleaning up the debris that was left on his property after repairs were made due to Tropical Storm Lee. Mr. Heffner noted that the Township cannot go onto private property. The Board agreed.

- D. Mrs. Gunnet advised that she has received a letter from the Pennsylvania Department of Environmental Protection giving approval of the Act 537 Plan with conditions. She stated that the Board will still need to approve the pump out ordinance. She noted that cesspools will only be subject to the walk over inspection. The Board has a copy of the proposed ordinance and the map of the districts. She advised that information will be put in the next newsletter.

Mrs. Gunnet advised that the York County Home Improvement Program offers interest free loans for people. Eligibility is based on the number of people residing in the home and income. She stated that the necessary upgrades to the systems may qualify. She explained that with this program, a mortgage is put on the property and when the property is sold, the balance is due.

- E. Mrs. Gunnet advised that she has received the 2011 Audit of the Windsor Township Financial Records from Kochenour, Earnest, Smyser & Burg. They are recommending that supporting documents be attached when Real Estate transfers are received. She noted that the paperwork was not attached to the check for every month. She stated that this procedure will be followed in the future.

5. Windsor Township Fire & Rescue Assoc.:

- A. Roof Simulator Update – Darrel Ehrhart advised that he did not have an update on the roof simulator. Mrs. Gunnet noted that the plans were submitted and are being reviewed by Commonwealth Code.

B. Mr. Heffner advised that the next Fire Chief's meeting will be held on June 28th at 7:00 p.m. at the Laurel Fire Company. He will attend.

6. York Area Regional Police Dept.:

A. Lieutenant Paul Redifer reviewed the Monthly Report for April. A copy is available for review. Mr. Sechrist asked if there are any drug related issues in the Township. Lieutenant Redifer noted that the property at which there had been issues now has new tenants.

7. Diane Yocum – York County Convention & Visitors Bureau – Diane Yocum advised that she is the Director of the York County Convention & Visitors Bureau. She explained that they are a private, non-profit organization with a volunteer board. They are funded by the 3% room tax charged on hotel stays which results in approximately \$1.5 million annually. She noted that the hot rods are in York County for the 32nd year. She added that in 2014, York County will also be hosting the Can-Am Police-Fire Games. She stated that Barry Myers has been involved in the organizing of the event and he is present to give information.

Mr. Myers advised that he is in charge of obtaining fields and facilities to hold the events. He stated that the Can-Am games include numerous activities based on age groups. He stated that last year the event was held in Ohio and there were locals in attendance. He asked the Board to encourage the locals to participate when the event comes to York County.

8. Elmer Fromm – Emergency Management Coordinator:

A. Mr. Fromm reviewed the first quarter 2012 report. He noted that his staff has attended numerous meetings and training courses. He added that Clair Paules will be resigning due to health issues and he will be looking for more volunteers. Mr. Fromm stated that Jim Wilson has now received his advanced certification. Mr. Heffner thanked him and his volunteers for doing a good job.

B. Mr. Fromm advised that he would like to replace the computer in the EOC and is requesting permission to get quotes. Mr. Heffner asked if there is money budgeted. Mrs. Gunnet advised that there is. The Board agreed.

C. Mr. Fromm stated that he will be putting together an advisory committee to come up with a five to ten year plan which will take input on how the Emergency Management program can be improved and how funds should be spent.

9. Solicitor:

A. Panorama Hills Pump Station – Attorney Rausch advised that he met with Robert Holweck and they reviewed the right-of-ways that have not been obtained yet. He stated that he has received additional information and he will be working on this.

10. Other Business:

- A. **Freysville Intersection right-of-ways – Emanuel Lutheran Church – Church & Parsonage –** Mrs. Gunnet advised that the intersection has been paved and striped. A meeting will be held on Thursday with PennDOT. The light should be put on flash after the meeting and will flash for approximately one week. Mr. Sechrist asked if the curbing has been checked by PennDOT yet. Mrs. Gunnet advised that it will be checked on Thursday and will be determined if any sections need to be replaced.

Mrs. Gunnet advised that in 2002 the parsonage was subdivided from the church property. Additional right-of-way had been granted to the Township and it was adopted by Resolution. PennDOT is requiring that a **formal right-of-way agreement be approved between the Township and the Church**. No money will be exchanged. **On the motion of Paul Smith seconded by Rodney Sechrist, the Board approved for the Chairman to sign the agreement. Motion carried. Three votes yes.**

- B. **DEP 902 Recycling Grant – Clarification –** Mrs. Gunnet advised that she attended the preapplication meeting for the 902 grant. It was recommended to her that the application also add items in addition to the leaf truck such as educational costs and woody waste collection fees. She stated that she was concerned that if smaller items were added, the Township may only receive grant money for those expenses. She added that she asked this question to the representative but he did not know how it would be handled. Mrs. Gunnet explained that if more items were added to the grant application, the Township would receive more points and may be more likely to receive a grant but it may not be for the leaf truck. She asked the Board how they would like her to proceed. She noted that the application must be filed by June 29th. **It was the consensus of the Board to only include the leaf loader on the application.**
- C. **FEMA reimbursement for Tropical Storm Lee –** Mrs. Gunnet advised that the Township has received all of the reimbursement money from Tropical Storm Lee. The total amount was \$122,333.76.
- D. **Ordinance No. 2012-06-01 – Establishing of speed limit on Springvale and Lewis Roads –** Mrs. Gunnet advised that the Ordinance has been advertised for adoption to **set a speed limit of 30 mph on both Springvale and Lewis Roads. On the motion of Rodney Sechrist seconded by Paul Smith, the Board approved the Ordinance. Motion carried. Three votes yes.**
- E. **Site Improvement Agreement Extension – Rosebrook II, Lots 4 & 5 –** Mrs. Gunnet advised that the developer had posted a bond for the improvements. However, they have not been completed and they have requested a one year extension. **On the motion of Paul Smith seconded by Rodney Sechrist, the extension was granted for Rosebrook II, Lots 4 & 5. Motion carried. Three votes yes.**
- F. Mr. Heffner advised that the Board has received the Township Manager's Report for May. The Board did not have any questions.
- G. Mr. Heffner advised that the Dog Officer's Report for May is available for review.

11. Unfinished Business:

- A. Panorama Hills Pump Station – Discussed under Solicitor.
- B. Renegotiation of Host Municipal Agreement – Mrs. Gunnet advised that she has received information that they would like to restart negotiations in September.
- C. Sewer Rate Study – discussion – Mrs. Gunnet advised that Mr. Trout will have additional information for the next meeting.

12. Public Comment – Mr. Heffner noted that if speakers do not wish to have their address recorded, they must state this when speaking. John Cheeseman asked how many people have signed up to receive a mailed copy of the newsletter. Mrs. Gunnet advised that she did not know the exact number but it is not many. Mr. Cheeseman stated that he feels that the Township should send another newsletter to everyone with the notification and return slip on the front page because he feels that most people only look at the front page. Mrs. Gunnet advised that the tax collector is going to include information with her billing. Information will also be placed on the sign at the park. Mr. Cheeseman stated that he is concerned that the Township will receive many calls.

Larry Yeakle stated that he saw on the agenda that the Township had received correspondence from Mr. Voytek and asked about the situation. Mrs. Gunnet explained his request for the debris removal and also advised that Attorney Rausch had sent a letter to Mr. Voytek informing him that the Township will not pave Husson Road until the pipe under his driveway is enlarged. Mr. Yeakle noted that the road washed out again during the last storm this past Friday.

Mr. Yeakle advised that a letter had been posted at the Felton Fire Company that the bridge near the Felton Post Office will be closed for approximately 3 weeks. He asked if the Township had also received notification. Mrs. Gunnet advised that we had not. He stated that he is concerned about fire protection. Mrs. Gunnet stated that North Hopewell Township has taken the lead in the repair of the Husson Road Bridge. She stated that the process is scheduled to start in 2013.

13. Supervisors Comments – Mr. Heffner asked the Board if they had any comments. Mr. Sechrist did not have any comments.

Mr. Smith asked the Board to approve a Resolution to support the latest bill on prevailing wages and then send a copy to the adjoining municipalities and the local legislatures.

Mr. Smith advised that he had received a phone call from Chief Gross regarding a meeting he had with Commissioner Reilly regarding the location of the Magistrate's Office. He stated that Commissioner Reilly had asked that the municipalities affected share in the costs to keep the office at Cape Horn. He noted that he had informed him that the Township was not interested but if the Board was he would contact him. The Board agreed that they were not interested.

Mr. Heffner stated that he had attended the most recent Zoning Hearing Board meeting at which ground mount solar panels were discussed. He commented that he feels that the Township should be more flexible with this type of use. He stated that he will bring it up at the next Planning Commission meeting.

14. On the motion of Paul Smith seconded by Rodney Sechrist, the bills were approved. Motion carried. Three votes yes.
15. The meeting of the Windsor Township Board of Supervisors was adjourned at 6:51 p.m.

Respectfully submitted,

Jennifer L. Gunnet
Secretary

CITIZENS PRESENT

June 4, 2012

Vera Miller
Elmer Fromm
John Cheeseman
Jan Smith
Darrel Ehrhart
Paul Redifer
Charles Silar
Barry L. Myers
Diane Yocum
Larry Yeakel

830 Marvell Drive York, PA
50 Oak Drive Red Lion PA
910 Cranberry Lane York PA
146 Meadow Hill Drive York PA
Windsor Township Fire & Rescue
York Area Regional Police Department
1500 Windsor Road Red Lion PA
York County CVB
York County CVB
270 Husson Road Felton PA