

WINDSOR TOWNSHIP BOARD OF SUPERVISORS  
PRE-BUDGET MEETING

October 1, 2012 Continuation of September 17, 2012 Recessed Meeting

The recessed meeting of the Windsor Township Board of Supervisors was called to order at 8:30 a.m. by Chairman Dean Heffner,

Those present: Dean Heffner, Paul Smith, Rodney Sechrist, Jennifer Gunnet and Jeremy Trout.

There was a lengthy discussion on the information pertaining to the proposed 2013 budget. Below is a listing of some of the matters discussed:

- The sewer rate study was discussed. Mr. Heffner suggested using interest monies from the Solid Waste Fund to help offset the cost of the needed improvements. Mr. Smith advised that he would rather see a lump sum transferred. It was noted that the estimated cost of the proposed improvements in 2013 is \$386,000, which is less than the \$535,000 listed in the rate study. It was the consensus of the Board to keep the improvements at \$386,000. Mrs. Gunnet distributed information on various sewer rate increase options for the Board to consider. On the motion of Dean Heffner seconded by Rodney Sechrist, the quarterly sewer rental will be increased by \$7.50 effective with the February 1, 2013 invoice, \$2,000,000 is to be transferred from the Solid Waste Fund into a new fund entitled "Sewer Capital Improvements Fund" and any remaining funds in Capital Purchases (Account 08429740) at the end of the year is to be transferred to the Sewer Capital Improvements Fund similar to the procedure for transfers to the Vehicle & Equipment Fund. Motion carried. Three votes yes.
- The purchase of various vehicles and equipment for the Sewer Department were discussed as well as the construction of a mezzanine over the area of the Public Works Building that is used by the Sewer Department. The construction of mezzanine is to be included in the proposed 2013 budget.
- Replacement of the 1994 L8000 dump truck was discussed. It was noted that not long after this vehicle was purchased an oil line broke and the engine had to be replaced. Replacement of the vehicle is to be included in the proposed 2013 budget.
- The purchase of a new loader was discussed. Concerns were voiced on whether or not the loader could continue to be used for another year. The Board directed that funds be budgeted for the purchase but it would not be purchased until the current loader would require a substantial repair. If it is not replaced in 2013, then the funds would be transferred to the Vehicle & Equipment Fund to be used to purchase a loader in future years.
- The use of General Fund monies to oil & chip roads was approved.
- Mr. Smith noted that replacement of the metal panels on the pavilion/garage at Freysville Park should be considered for 2014.

- Mrs. Gunnet advised that payment of recreational fees has decreased due to the downturn in the housing market. Therefore, the expenses usually paid through the Recreation Fund would have to be paid by General Fund.
- There was a discussion on wage increases. It was the consensus of the Board to continue with one more 18 month period between increases, which would make the next increase in October 2013. A 1% increase is to be budgeted for the period of October to December 2013.
- Mrs. Gunnet noted that on Thursday of this week she will learn the amount of the health insurance increase for 2013. It was the consensus of the Board to not increase the amount of the payroll deduction for health insurance in 2013.
- The Capital Improvements Plan identified in the Traffic Impact Ordinance was discussed. The Board had several questions. Mrs. Gunnet will check with Attorney Rausch for answers to their questions.
- The request from the Red Lion Special Events Committee for a donation toward the 4th of July fireworks display was discussed. It was the consensus of the Board to budget \$500 as a donation.
- Mrs. Gunnet noted that the Tax Collector's term expires at the end of 2013. If the Board wishes to change the amount of her compensation, it needs to occur by February 13, 2013. The Board directed Mrs. Gunnet to check on what other municipalities compensate their Tax Collector.
- The Street Light Fund was discussed. Mrs. Gunnet explained that Met-Ed has shut off the electricity to all of the street lights but two. Their lineman could not get access to the transformer due to the property owners planting landscaping around the transformer. The forestry division needs to trim back the landscaping. Mrs. Gunnet hopes to have the lights removed yet this year.

There were no public comments.

None of the Board members had any comments.

The meeting adjourned at 11:25 a.m.

Respectfully submitted,

Jennifer L. Gunnet  
Secretary