

WINDSOR TOWNSHIP BOARD OF SUPERVISORS
February 18, 2013

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairman Paul Smith at 6:00 p.m.

Those present: Paul Smith, Dean Heffner, Rodney Sechrist, Attorney Charles Rausch, Jennifer Gunnet, Jeremy Trout, Kipp Allison and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Dean Heffner seconded by Rodney Sechrist, the minutes of the February 4, 2013 meeting were approved. Motion carried. Three votes yes.
4. The following items of correspondence were presented:
 - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.
 - B. Mrs. Gunnet advised that the Township has been awarded a **Section 902 Recycling Grant** from the Pennsylvania Department of Environmental Resources in the amount of **\$124,124**. These funds will be used to offset the purchase of the one man leaf truck. **An Agreement must be signed by the Chairman. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board authorized the Chairman to sign the Agreement. Motion carried. Three votes yes.**
 - C. Mrs. Gunnet advised that she has received a letter from Representative Stan Saylor responding to the letter sent by the Township regarding the lack of funding for Act 537 Plans. The Board has received a copy of the letter.
 - D. Mrs. Gunnet advised that she has received notification from Bill James with the York County Department of Emergency Services informing that they will be holding an Elected Officials seminar on Saturday, March 16th from 9:00 a.m. to 12:00 p.m. She asked the Board to let her know if they would like to attend so she can RSVP.
 - E. Mrs. Gunnet advised that she has received the 2008 – 2012 Real Estate Market Report for the Township from the Realtors Association of York and Adams Counties. She stated that the number of sales within the Township has remained constant but the median home value has decreased annually.
 - F. Mrs. Gunnet advised that she has received notification from Comcast that they will be adding several multilingual channels effective March 5th. A complete list is available for review.

5. Plans for Approval:

- A. **WILLIAM N. & LAURA S. FAY – Final Subdivision Plan #12118 by Shaw Surveying, Inc., 2 lots along White Oak Road** – Grant Anderson with Shaw Surveying advised that the Fays own approximately 120 acres along White Oak Road. They are proposing to subdivide 70 acres from this tract and add it to an adjacent tract that they own. They are requesting a waiver of Section 502.2 for the widening of White Oak Road. Mr. Allison advised that it is the recommendation of the Windsor Township Planning Commission and the staff that it be granted. Mr. Smith questioned why. Mr. Allison explained that there is only a small amount of road frontage. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board granted the waiver for the widening of White Oak Road and approved the plan. Motion carried. Three votes yes.**

6. Emergency Management:

- A. Mr. Fromm reviewed the 4th quarter 2012 and the 2012 Year End Report. He stated that he is appreciative of his staff. The Board thanked him for his services.
- B. Mr. Fromm advised that they are working on updating their Evacuating County Residents in Need (ECRIN) listing.
- C. Mr. Fromm advised that recently there was a gas main leak in Red Lion Borough. He stated that it turned into a larger event as there were properties that needed to be evacuated on West Broadway. He noted that emergencies in other municipalities could have an effect on the Township. He commented that in this situation multiple fire stations were dispatched so there were areas in the Township that had standby coverage from outside companies.
- D. Mr. Fromm advised that he is working with Mr. Allison to obtain different types of mapping that they will be able to take out in the field.

7. Solicitor:

- A. Attorney Rausch advised that the Township has received a curative amendment on behalf of Marlin Bupp. He advised that an Executive Session will be held after the meeting to discuss the Township's options. The Board has received a memo from Mr. Allison.

8. Township Engineer – There was nothing to report.

9. Public Works:

- A. Mr. Trout advised that the Board has received the Monthly Report for February. There were no questions.

- B. Mr. Trout advised that the Board has received information for the purchase of the Dump Body. He stated that the quote is from A&H Equipment. The Board questioned if this is similar to the 2012 truck. Mr. Trout advised that it is similar but is slightly smaller. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved the purchase of the Dump Body. Motion carried. Three votes yes.**

- C. Mr. Trout advised that the Board has received a copy of a quote for a used mezzanine. The cost for the mezzanine is \$16,248; installation is \$4,595 and shipping is \$662. He stated that it is coming from Rhode Island. **On the motion of Dean Heffner seconded by Paul Smith, the Board approved the purchase. Motion carried. Three votes yes.**

- D. Update – accident involving 2011 F-550 truck – Mrs. Gunnet advised that the truck is at River’s Truck Center. The adjuster is out of state and will not be coming to view the truck. River’s will be providing them with photos and a listing of the necessary repairs.

- E. Generator maintenance contract – Kendale Pump Station – Mr. Trout advised that this is the Township’s largest generator. Mr. Smith questioned if the Township employees are able to maintain the generator. Mr. Trout explained that most of the diagnostics need to be run with computer programs and the employees are not able to do this. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved the maintenance contract for the Kendale Pump Station. Motion carried. Three votes yes.**

10. Other Business:

- A. Fire Company Contract – Mr. Heffner stated that he is agreeable to the newest proposal from the Fire Association. He added that the distribution for Foreign Fire should be adjusted. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved for the Foreign Fire to be split evenly among the 5 first due fire companies in the Township beginning with the 2013 allocation. Motion carried. Three votes yes.**

On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved the Fire Association Contract Proposal #2 and will no longer fund second due fire companies once this contract expires. Motion carried. Three votes yes.

- B. **Windsor Fire Company – Changes to box alarms** – Mrs. Gunnet advised that Windsor Fire Company is making changes to their box alarms. A West York Rescue team is being replaced by Wrightsville since it is closer. Approval is needed by the Board before it can be forwarded to County Control. **On the motion of Rodney Sechrist seconded by Dean Heffner, the Board approved the changes to the box alarms for Windsor Fire Company. Motion carried. Three votes yes.**

- C. **Resolution #2013R-02-07 – Amendment to fee schedule** – Mrs. Gunnet advised that the changes have been made to the fee schedule for the zoning fees that had been discussed at the prior meeting. She added that a fee was also added for the purchase of a Zoning Ordinance on a CD. **On the motion of Rodney Sechrist seconded by Dean Heffner, the Board approved the Resolution. Motion carried. Three votes yes.**
- D. Survey results – Removal of snow from sidewalks – Mrs. Gunnet advised that she had sent an email to other municipalities to see how they handle snow removal. No one responded that they address snow removal after a specific amount of accumulation. The Board took no action.
- E. Mr. Smith advised that the Board has received the Township Manager’s Report for January. There were no questions.
- F. Mr. Smith advised that the Dog Officer’s Report for January is available for review.
- G. Mr. Smith advised that the Board has received the Zoning Report for January. There were no questions.
- H. Mr. Smith advised that an Executive Session will be held after the meeting to discuss a personnel matter.

11. Unfinished Business:

- A. Panorama Hills Pump Station – Eli Dobrinoff right-of way & Amendment No. 1 – Articles of Agreement with Springettsbury Township – Mr. Smith advised that an Executive Session will be held after the meeting to discuss the right-of-way for the Dobrinoff property.

Mrs. Gunnet advised that with the upgrade to the Panorama Hills Pump Station the flow will no longer go to the Longstown Interceptor. It will now flow to Mill Creek. Because of the change in flows to each location, an Amendment is needed to the Articles of Agreement with Springettsbury Township. Springettsbury Township has already signed the Agreement. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved Amendment No. 1. Motion carried. Three votes yes.**

- 12. Public Comment – Mr. Smith noted that if speakers do not wish to have their address recorded, they must state this when speaking. James Grove, Bella Vista Drive, advised that he received a letter requiring that his septic system be pumped. He explained that he and several of his neighbors had their systems pumped at the same time in 2011. He stated that he has been told that only those pumped in 2012 will be exempted and he feels this is a waste of money. Mr. Heffner advised that everyone will need to be brought onto the same schedule and there needed to be a cutoff.

13. Supervisors Comments – Mr. Smith asked the Board if they had any comments. Mr. Sechrist did not have any comments.

Mr. Heffner thanked Mrs. Gunnet for sending the letter to Representative Saylor noting that it was very professional.

Mr. Smith did not have any comments.

14. On the motion of Dean Heffner seconded by Rodney Sechrist, the bills were approved. Motion carried. Three votes yes.

15. The meeting of the Windsor Township Board of Supervisors recessed into an Executive Session at 6:41 p.m. until the next Board of Supervisors meeting on March 4, 2013.

Respectfully submitted,

Jennifer L. Gunnet
Secretary

CITIZENS PRESENT

February 18, 2013

Vera Miller
Elmer Fromm
James Grove
Grant Anderson
William Fay
Charles Silar

50 Oak Drive Red Lion PA
650 Bella Vista Drive Red Lion PA
Shaw Surveying
55 White Oak Road Red Lion PA
1500 Windsor Road Red Lion PA