

WINDSOR TOWNSHIP BOARD OF SUPERVISORS  
May 6, 2013

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairman Paul Smith at 6:00 p.m.

Those present: Paul Smith, Dean Heffner, Rodney Sechrist, Attorney Charles Rausch, Jennifer Gunnet, Kipp Allison and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Dean Heffner seconded by Rodney Sechrist, the minutes from the April 15, 2013 meeting were approved. Motion carried. Two votes yes. Mr. Smith abstained from voting due to not being present at the meeting.
4. The following items of correspondence were presented:
  - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.
  - B. Mrs. Gunnet advised that she has received a letter from Brita Runkle expressing her interest in serving on the Planning Commission or Zoning Hearing Board. Ms. Runkle was present. She stated that she lives on Blouse Road. She is employed by a local engineering firm and works with the Watershed Alliance of York and Trout Unlimited. She commented that she would like to use her expertise to serve her local community.
  - C. Mrs. Gunnet advised that the Township has received a copy of the Audit of the Red Lion Volunteer Firefighter's Relief Association from Pennsylvania Auditor General Eugene Depasquale for the period of January 1, 2009 to December 31, 2010. She stated that there were two findings that had been carried over from a previous audit. There was also an observation that they were not receiving their cancelled checks.
  - D. Mrs. Gunnet advised that she has received notification from Comcast that there will be channel lineup changes. A copy of the list is available.
  - E. Mrs. Gunnet advised that the Local Government Advisory Committee will be holding their annual awards dinner on Thursday, May 23<sup>rd</sup> at the Holiday Inn Conference Center of York. She asked the Board to let her know if they will be attending so she can RSVP.
  - F. Mrs. Gunnet advised that she has received a letter from Senator Michael Waugh in response to the Township's letter requesting support of funding to the Conservation District. She stated that Senator Waugh understands the importance of the Conservation District and that funding would not be eliminated but the appropriation of funds would be changing.
5. Windsor Township Fire & Rescue Association:
  - A. Chad Arnold advised that they have had a training session on the roof simulator and it went well. He noted that they still need to put on the rubber roof when the weather gets warmer.

B. Mr. Sechrist complimented the fire companies for a great job at Chief Miller's funeral.

6. York Area Regional Police Department: Chief Gross and Lieutenant Zech were present.

A. Chief Gross presented the Board with a 2012 framed photo of the Department personnel.

B. Chief Gross summarized the 2012 Annual Report. He noted that the force has been reduced by 6 members. There were 27,066 calls to 911 of which 19% were in the Township. He highlighted the classifications of the calls. Chief Gross noted that Windsor Township accounted for 22% of the cost for the Department. He advised that the report also contains information on departmental awards and training courses. He added that the Annual Report is available on their website, [www.yapd.org](http://www.yapd.org).

Mr. Smith commented that the report is very thorough and encouraged everyone to review it.

C. The Monthly Report for March is available for review.

7. Mike Rowe – Future use of land at 970 White Oak Road – Mr. Rowe advised that he is a coach for the Windsor Area Recreation Commission soccer program. He commented that he is aware of public land that was donated to the Township. He stated with the growth of the recreational programs in the Township, there is a need for contiguous fields. He commented that the Township now relies on the school district for fields. He added that the Township does not have concession stands to help raise funds either. He asked the Board to consider the development of the land for recreational fields.

Mr. Smith advised that the Township has rights to the school district fields because funds were given to develop the land as an investment in Township programs. He noted that the land at the public works facility was not donated but purchased for public works purposes. He explained that the Township does receive a recreational fee from developers when land is subdivided. However, development has slowed and although some of the plans even call for a field within the development, no action is being taken.

Mr. Rowe stated that it is ideal to see 4 to 6 fields in the same location. He informed that WARC will be a hosting location for the York Cup, an all day soccer event. He commented that due to lack of contiguous fields, only a few games are able to be hosted. He stated that concessions at these events also bring in quite a bit of money as there are teams resting between games. Mr. Smith advised that the reason the concession stand is not used at Freysville Park is because people thought it was too far to walk from the upper field. Discussion took place on the size of fields for different age groups.

8. Solicitor:

A. Attorney Rausch advised that an Executive Session will be held to discuss the Bupp curative amendment later in the meeting.

9. Other Business:

- A. Mrs. Gunnet advised that Community Volunteer Day at Freysville Park was held on Saturday, April 27<sup>th</sup>. She stated that donations were received from John Stewart, Metro Bank, Stauffers of Kissel Hill, All Season Landscaping and Jerry and Vera Miller. Mr. Smith thanked all of those who were involved.
- B. **Resolution #2013R-05-01 – Amendment to Fee Schedule** – Mrs. Gunnet advised that she has revised the Fee Schedule to include restitution amounts for when **vehicles go around barricades** and require emergency services. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved the resolution. Motion carried. Three votes yes.
- C. Mr. Smith advised that the Board has received the Township Manager's report for April. There were no questions.
- D. It was the consensus of the Board to send a cancellation notice to Benchmark Energy Solutions.
- E. **Kendale Force Main – Payment Application #3 – \$6,075** – On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved payment #3 in the amount of \$6,075. Motion carried. Three votes yes.
- F. Mr. Smith advised that the electronics recycling event held on April 20<sup>th</sup> was a success. Mrs. Gunnet added that Boy Scout Troop 155 was there to assist again this year. The Board thanked them for helping and a job well done.
- G. Extension of Site Improvement Agreement – Rosebrook II, Lots 4 & 5 – Mrs. Gunnet advised that a bond was posted for security which requires a Site Improvement Agreement. The work is not completed and the developer is requesting a one year extension. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board granted a one year extension for Rosebrook II, Lots 4 & 5. Motion carried. Three votes yes.**
- H. New sewer bill format – May/June/July – Mrs. Gunnet advised that the new style bills have been sent out and it has caused some confusion. She noted that the cost was \$617 more in postage alone to send as letter style. In addition there is extra cost for the printing of the invoices and the envelopes. The printing was done by Laser Imaging. Mr. Heffner commented that the payment cards were sorted before and questioned if the new return receipts would be handled the same. Mrs. Gunnet advised that they would.
- I. Building Security – Mrs. Gunnet advised that at a recent Manager's Meeting, the topic of discussion was employee security within the offices. She stated that she had Sergeant Damon evaluate the Township Office. He suggested that the doorways and side windows in the hallway be tinted with one way tint. She stated that she got a quote to do this and the cost is \$900. She added that the alarm system also has the ability to have a chime sound when exterior doors are opened and this has been turned on. The officer is creating an emergency

plan for the Township. Mr. Heffner commented that he feels that the windows are vulnerable to a security breach and suggested getting a quote to tint them as well.

J. Mr. Smith advised that the Dog Officer Report for April is available for review.

10. Unfinished Business:

A. Panorama Hills Pump Station – Mrs. Gunnet advised that she has received the appraisal for Pelet Welding/Rolling Acres LLC (golf course). The amount is \$8,300. Attorney Rausch noted that the Declaration of Taking has been filed and he will contact the attorney for the golf course regarding payment for just compensation.

Attorney Rausch advised that the Township is waiting for the Dobrinoff appraisal.

B. After discussion, it was decided that the Board would meet with the Public Works Department at 2:30 p.m. on June 4<sup>th</sup>.

C. Revised Beaverson Pump Station Elimination Study – Mrs. Gunnet advised that a letter from Mr. Hess has been provided to the Board recommending to move forward with the elimination of the Beaverson Pump Station. **It was the consensus of the Board to submit the revised elimination study to Springettsbury Township.**

D. Modern Landfill – Negotiation Committee – Mr. Smith advised that he is willing to serve on the committee. **On the motion of Rodney Sechrist seconded by Dean Heffner, the Board approved for Mr. Smith to serve on the negotiation committee. Motion carried. Three votes yes.**

11. Public Comment – Mr. Smith noted that if speakers do not wish to have their address recorded, they must state this when speaking. There was none.

12. Supervisors Comments – Mr. Smith asked the Board if they had any comments. Neither Mr. Heffner nor Mr. Sechrist had any comments.

Mr. Smith did not have any comments either.

13. On the motion of Dean Heffner seconded by Rodney Sechrist, the bills were approved. Motion carried. Three votes yes.

14. The Board recessed into an Executive Session for deliberation on the Bupp curative amendment at 6:44 p.m.

15. The Board reconvened at 7:02 p.m.

Based on the evidence and testimony presented to the Board, Dean Heffner moved to deny the application of Marlin and Lois Bupp challenging substantive grounds as illegal spot zoning the

validity of Windsor Township's 2013 Zoning Ordinance rezoning their 3 parcels of land totaling 89 acres to Rural Residential. It was seconded by Rodney Sechrist. Motion carried. Three votes yes.

Attorney Rausch advised that he will prepare the findings of fact which will trigger the appeal period.

16. The meeting of the Windsor Township Board of Supervisors adjourned at 7:04 p.m.

Respectfully submitted,

Jennifer L. Gunnet  
Secretary

CITIZENS PRESENT

May 6, 2013

Vera Miller

Mike Rowe

Chief Tom Gross

Lieutenant Tobin Zech

Charles Silar

Brita Runkle

Jeffry D. Hause

JoAnna Shovlin

Chad S. Arnold

931 Castle Pond Drive York PA

York Area Regional Police Department

York Area Regional Police Department

1500 Windsor Road Red Lion PA

770 Blouse Road Red Lion PA

490 Windsor Road York PA

532 El Dorado Drive Red Lion PA

Windsor Township Fire & Rescue