

WINDSOR TOWNSHIP BOARD OF SUPERVISORS

January 15, 2014 Continuation of January 6, 2014 Recessed Meeting

The meeting of the Windsor Township Board of Supervisors was reconvened at 12:00 p.m. by Chairman Dean Heffner.

Those present: Dean Heffner, Jo Anna Shovlin, Rodney Sechrist, Jennifer Gunnet, Jeremy Trout, Kipp Allison and Rick Dietz.

Mr. Trout and Mr. Dietz discussed the vehicle and equipment maintenance practices with the Board. Previously routine maintenance such as changing the oil and filters were required to be performed at least once a year regardless of the manufacturer's recommendation. It was noted that due to this practice they have a better handle on maintenance but it is still being done at intervals shorter than recommended. Mr. Dietz has taken over the maintenance responsibilities and will continue to do so. Mrs. Shovlin noted that it is to our advantage to have only one person doing the maintenance, ordering parts and updating the computer log. There was a discussion on where vehicles are taken for repairs. Mr. Trout advised that we try to stay with local businesses. It was the consensus of the Board to follow the manufacturer's recommendation for routine maintenance.

Mrs. Gunnet presented a draft of the plan to transition from ARRO to C.S. Davidson as Township Engineer for the Board to review. Mr. Trout advised that he has some amendments to the Construction & Material Specifications underway with ARRO that should stay with them that was not listed on the plan. It was confirmed that John Klinedinst would be our representative. A copy of the average hourly rates for C.S. Davidson employees was presented. The Board was in agreement with the transition plan.

There was no public comment.

Mr. Heffner asked if any of the Board members had any comments. Neither Mr. Sechrist nor Mrs. Shovlin did. Mr. Heffner advised that he would like to get a referendum on the ballot regarding the sale of alcohol in the Township. Mrs. Gunnet will check to see how that is done.

The meeting adjourned at 12:55 p.m.

Respectfully submitted,

Jennifer L. Gunnet  
Secretary