

WINDSOR TOWNSHIP BOARD OF SUPERVISORS
Budget Workshop

November 13, 2018

The meeting of the Windsor Township Board of Supervisors was called to order at 1:00 p.m. by Chairman Dean Heffner.

Those present: Dean Heffner, Kathy Kerchner, Rodney Sechrist, Jennifer Gunnet, Atty. Charles Rausch, John Klinedinst, Chris Kraft, Kipp Allison and Jeremy Trout.

Mrs. Gunnet advised that at the last Board meeting, there was a discussion on the HOWARD/SNOOK subdivision plan and the improvements for the intersection of Rt.124 and Freysville Road. At that time, staff had indicated that they had questions that required further research. One of the questions was why Windsor Township would be required to assist with the funding of improvements at the intersection since PennDOT was requiring the improvements as an offsite improvement. Chris Kraft advised that the Township is under no obligation to provide any funding. John Klinedinst added there was discussion on the safety aspects of the intersection. He checked with Will Clark of the York County Planning Commission and found that this intersection isn't on their list of intersections with safety issues.

The Capital Improvements Plan was discussed briefly. It was noted that there are 20 intersections listed in the plan with at least one (1) State maintained road. There are 14 intersections listed that involve two (2) State maintained roads.

At this point, Atty. Rausch, Mr. Klinedinst, Mr. Kraft and Mr. Allison left the meeting.

The proposed 2019 Budget was reviewed. The following is a listing of some of the contents of the proposed budget:

- Mr. Trout noted that the proposed budget includes the purchase of a dump truck. He asked the Board for authorization to order the truck as there is a long lead time for delivery. If the order is placed shortly, delivery would not be until the end of next summer. On the motion of Rodney Sechrist seconded by Dean Heffner, the purchase of the dump truck was approved. Motion carried. Three votes yes.
- The proposed budget also includes the replacement of the Meadow Rd. bridge that is shared with Lower Windsor Township. Mr. Trout noted that a recent inspection showed deficiencies in the bridge. Several options were discussed for the replacement. Mr. Trout is recommending that 12" precast concrete lintel be used as decking as the bridge end walls can be reused. The estimated replacement cost is \$70,000, making our share \$35,000.
- The purchase of a vac truck from the Sewer Fund was discussed. There would be no lining of mains or manholes in 2019 so that funds would be available. Mr. Trout noted that this also has a long lead time for delivery. He added that at the demonstration for this vehicle it was noted that if three (3) municipalities place orders a price break will be

given. The two (2) other municipalities have already placed their orders. The Board reiterated that only certain employees would be designated to operate the vehicle. On the motion of Kathy Kerchner seconded by Rodney Sechrist, authorization was given to order the vac truck. Motion carried. Three votes yes.

- Mr. Trout advised that it has been past practice to come before the Board for authorization to make a purchase of an item that is listed in the Budget. He asked that the Board reconsider this practice. After a discussion, the Board agreed to no longer require the authorization as long as they are informed either in a monthly report or at the Board meeting when the order has been placed.
- The real estate tax of .85 mils and the fire hydrant tax of .1 mils will remain for 2019. The implementation of a fire tax of .15 mils has been incorporated into the Budget. It is anticipated that the fire tax will generate approximately \$160,000 of revenue. This revenue will be used to offset the contributions to the fire companies.
- The proposed budget includes the increase of 1.5 PPU's for police protection by the York Area Regional Police Department. The 2019 PPU total is 42. The 6% increase is also included. This takes the cost of police protection to \$2,000,000.
- It was noted that the cost to reserve the pavilion has remained the same since the pavilion was constructed in 1996. The current rates are \$30 for 4 hrs. and \$50 for the day. It was the consensus of the Board to increase the rate to \$50 for 4 hrs. and \$70 for the day effective January 1, 2019.
- Mrs. Gunnet advised that she did not include funds in the Fire Hydrant Fund for the color coding of the fire hydrants as the Board had indicated that this could be an Eagle Scout project. She added that the Red Lion Municipal Authority and the York Water Company were notified of the possible color coding. The York Water Company asked that the fire hydrants on their system not be color coded as the water pressures fluctuate.
- The Fire Hydrant Fund does include funds for two (2) new fire hydrants to be installed on Springvale Rd. once the Red Lion Municipal Authority upgrades the water main.
- The Sewer Reserve Fund proposed budget was discussed. Mrs. Gunnet noted that the quarterly sewer bill will be increased by \$3 per EDU. The budget also includes the implementation of a \$25.00 late fee to be assessed on delinquent bills.
- Mrs. Gunnet reported that the invoice for the East York Interceptor project with Springettsbury Township has been received. It is in the amount of \$1,135,303.40, which is under budget. She is being advised to budget an additional \$50,000 in 2019 to cover the balance of the work remaining.
- It was noted that the estimated cost of the Windsor Manor Pump Station Phase Out is \$630,000. Due to the East York Interceptor project coming in under budget, the cost of the Windsor Manor Phase Out will be paid from the reserves.
- The proposed community center was discussed. Funds for design and land development preparation are included in the Capital Reserve Fund. It was asked if a request for proposal was to be prepared for the work. It was the consensus of the Board to obtain a proposal from C.S. Davidson, Inc. for the work.

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Mr. Heffner asked the Board members if they had any additional comments. No one did.

The meeting adjourned at 3:15 p.m.

Respectfully submitted,

Jennifer L. Gunnet
Secretary