

WINDSOR TOWNSHIP BOARD OF SUPERVISORS  
December 16, 2019

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairperson Dean Heffner at 6:00 p.m.

Those present: Dean Heffner, Kathy Kerchner, Rodney Sechrist, Attorney Charles Rausch, Christopher Kraft, P.E., Jennifer Gunnet, Jeremy Trout, Kipp Allison and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Kathy Kerchner seconded by Rodney Sechrist, the minutes from the October 21, 2019 and November 6, 2019 meetings were approved. Motion carried. Three votes yes.
4. Mrs. Gunnet announced that an Executive Session was held prior to the meeting to discuss potential litigation.
5. The following items of correspondence were presented:
  - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.
  - B. Mrs. Gunnet advised that she has received a copy of the 2018 Audit Report for the Windsor Area Recreation Commission from the Kochenour, Earnest, Smyser & Burg. There were no findings. The Board has received a copy.
  - C. Mrs. Gunnet advised that she has received an invitation from Rescue Fire Co. No. 1 to their annual appreciation banquet which will be held on Saturday, January 18, 2020. She asked the Board to let her know if they will be attending so she can RSVP.
  - D. Mrs. Gunnet advised that she has received notice from Comcast informing that there will be price changes to difference packages and services effective December 20th.
6. Windsor Township Fire & Rescue Association – Scott Gingrich was present. He stated that he did not have anything to report.
  - A. Mr. Gingrich advised that the next Fire Chiefs meeting will be held on Thursday, December 19, 2019 at 7:00 p.m. at Felton Fire Company.
  - B. Fire Contract – Alliance Fire & Rescue Services, Inc. – Mrs. Gunnet provided Mr. Gingrich with a copy of the new contract.
  - C. By-Laws – Mrs. Gunnet advised that the By-Laws will need to be revised. She stated that she had been informed that the Yoe Fire Company and Dallastown Fire Company merger

should be completed by June. The new company name will be Southern Area Fire & Rescue (SAFR). Dallastown Fire Company will be the main headquarters. She asked Attorney Rausch if they could wait to amend the By-Laws until this merger is complete. Attorney Rausch stated that this would be acceptable.

- D. Mrs. Gunnet advised that 10 individuals met the requirement for the Volunteer Firefighter Tax Credit. She stated that she has forwarded the information to the York Adams Tax Bureau.
  - E. Alliance Fire & Rescue – Storage of ladder truck – Mr. Gingrich advised that one of their fire trucks has been deemed unrepairable. He stated that a new ladder truck has been ordered. It is 39’ long and the ladder will raise to 105’. He added that in the meantime, they have found a used one for sale in Philadelphia for a good price and they will be purchasing it in mid January. They are using the insurance funds for this purchase. Mrs. Gunnet advised that the pole building at the Spring Valley property has been cleaned out and is available for storage.
7. York Area Regional Police Department – No one was present.
- A. Mr. Heffner advised that the monthly report is available for review.
  - B. Mr. Heffner advised that the YARPD Annual Dinner will be held on Saturday, December 28, 2019 at 5:00 p.m. at Dallastown Fire Company.
8. Plan for discussion:
- A. HOWARD/SNOOK PROPERTIES WEST – Preliminary Subdivision Plan #120817 by James R. Holley & Associates, East Prospect Road, Freysville Road, Stonewood Road – Keith Howard advised that he would like to speak on behalf of his parents. He thanked the Board for their cooperation with this proposed subdivision plan. He stated that they have tried to address all of the concerns of the Board. To do so, the plan has been amended to reduce the number of units and create an official deed restricted 55+ community. He explained that this type of development is needed as the baby boomers are looking for properties to downsize into. By becoming an official 55+ community, there are regulations that must be complied with but it also allowed for changes to the traffic study. He advised that he believes they now have the data to meet the Township’s requirements to move forward with their proposed development. Mr. Sechrist questioned if they are also meeting PennDOT’s requirements. Mr. Howard stated that they are. He then turned the discussion over to Jon Seitz with TRG, Inc.

Mr. Seitz explained that this proposed development is located north of East Prospect Road and west of Freysville Road. He stated that there were two developments, one on the eastern side and one on the western side of Freysville Road. They have chosen to eliminate the

proposed development on the eastern side of Freysville Road. There will be a decrease in the total number of units from 355 to 287 units of 55+ senior housing. He advised that the traffic studies have been completed and meet the Township's requirements. He noted that the information had been sent to the Township and the traffic engineer did not have any concerns but they had a few questions.

Mr. Seitz stated that they had performed traffic counts at Longstown Village and although they are not an official 55+ community, the design is similar to what they are planning. He noted that the counts were at or below the ITE. There had been a question as to how the 55+ requirement would be enforced. He commented that it will be a deed restriction and there are HUD requirements. Mr. Seitz stated that the last question was regarding future counts at the Freysville Road and East Prospect Road intersection. He advised that in 2030 this intersection will be failing even without this development. He commented that if the delay related to the development is less than 10 seconds then it is acceptable and they are able to meet this requirement. He noted that the Township cannot force an off site improvement to be made. However, the developer would be willing to install a 4 way stop if the Board desired this option. Mr. Seitz advised that they are not requesting any waivers for the traffic study and are requesting that the Township send a letter to PennDOT that they have met all of the Township's regulations for the traffic study.

Mr. Sechrist questioned if PennDOT stated that they want a 4 way stop. Mr. Seitz stated that they did not. Mr. Sechrist commented that the Township will be responsible for improvements at this intersection at some point. Mr. Kraft noted that when they resubmit to PennDOT, they could have additional comments. Mr. Allison questioned if the letter that they are requesting is just to state that they are meeting the Township's traffic study requirements. Mr. Seitz confirmed this.

On the motion of Kathy Kerchner seconded by Dean Heffner, the Board approved to write a letter to PennDOT that the proposed development meets the Township's traffic study requirements. Motion carried. Three votes yes.

9. Plan for approval:

- A. KENSINGTON, PHASE 2A, Preliminary/Final plan by Site Design Concepts, for 15 lots on Sunbury Way – Bill Briegel with Keystone Custom Homes and Scott DeBell with Site Design Concepts were present. Mr. DeBell advised that the Board has seen several variations of the Kensington development. He stated that the plan before the Board tonight is for Phase 2A. There are 14 building lots off the existing street. The houses will have onsite infiltration pits. A sanitary sewer extension is required for the lots. It will extend across Ness Road and continue cross county to connect into the Rosebrook development. Mr. Briegel stated that York Excavating Company will be doing this work with a deadline of March 1, 2020. Mrs. Gunnet advised that the bonding has been received and the Site Improvement Agreement has been signed.

Mr. Allison advised that due to changing the phasing of the plans, the Kensington Preliminary Phase 2 & 3 Subdivision Plan that is on the Windsor Township Planning Commission agenda needs to be withdrawn. He added that typically this is done with a letter. However, acknowledgement through the minutes would be acceptable. Mr. Briegel stated that Phase 2B and Phase 3 will be submitted at a later date and they have rectified the issue with the ballfield. He advised that he would like to withdraw the Kensington Preliminary Phase 2 and 3 Subdivision Plan.

Mr. Briegel questioned if they would be permitted to pull building permits for the lots after the plan is recorded but prior to the sewer extension being completed. Mr. Allison stated that this would be acceptable but it would be noted on the permit that an occupancy permit would not be issued until the sewer extension is completed and the house is connected.

Mrs. Gunnet questioned if they have a timeframe for the work to be completed at the Ness and Windsor Road intersection. Mr. Briegel stated that they are planning for summer 2020. Mrs. Gunnet commented that the school district had contacted her for information and that they will appreciate it not being done during the school year.

On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved the plan and the withdraw of the Kensington Preliminary Phase 2 & 3 Subdivision Plan. Motion carried. Three votes yes.

- B. RICHARD R. & BARBARA R. DIPIETRO – Final subdivision plan by James R. Holley & Associates, 2 lots on S. Camp Street – Patti Fisher with James R. Holley & Associates and Dr. DiPietro were present. Ms. Fisher advised that this subdivision takes place within Windsor Township and Windsor Borough. She stated that the portion of the property within the Township is zoned R-1 but is used agriculturally. She explained the change of the lots noting that the new lot will be a non-building lot. Ms. Fisher noted that the plan has been approved by Windsor Borough.

Ms. Fisher advised that they are requesting 5 waivers as follows:

Section 304.2.B – Plan sheet size – Ms. Fisher stated they are using their standard 24” x 36” sheet size.

Section 305.2.B – Plan scale – Ms. Fisher advised that due to the size of the property and since there are no proposed improvements, they are using a 100’ scale.

Section 502.2.J – Street width – Ms. Fisher stated that there is approximately 75’ of road frontage within Windsor Township and because it is minimal they are requesting waivers of road widening, curbs and sidewalks.

Section 503.1.A – Curbs

Section 503.2.A – Sidewalks

The waivers were recommended for approval by the Windsor Township Planning Commission. On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved the waivers. Motion carried. Three votes yes.

On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved the plan. Motion carried. Three votes yes.

C. TAYLOR ESTATES, PHASE 2, SECTION A, LOT 1 – Final subdivision plan by Gordon L. Brown & Associates, 4 lots on Ness Road – This plan was tabled.

10. Adoption of 2020 Budget – Resolution #2019R-12-01 – Tax Levy & Resolution #2019R-12-02 – Non-Uniform Pension Contribution Rate – Mrs. Gunnet advised that as part of the budget adoption, Resolutions must be approved to set the tax levy and the 2% Non-Uniform Pension Contribution rate.

Mrs. Gunnet highlighted some items within the proposed budget. She advised that the Real Estate, Fire Tax and Fire Hydrant tax rates will remain the same at .85, .15 and .1 mils respectively. Police, Fire and Ambulance services account for 56% of the budget. The sewer bill will remain the same at \$115 per quarter. Funds will be set aside for the Community Center.

On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved Resolution #2019R-12-01, Resolution #2019R-12-02 and the 2020 Budget. Motion carried. Three votes.

11. Public Hearing – Ordinance #2019-12-01 – Amendment to Zoning Ordinance – Special Event Barn – Mr. Allison advised that the Ordinance has been prepared and advertised to amend the Zoning Ordinance to add regulations for a Special Event Barn.

Mr. Allison opened the public hearing and explained that the amendment adds Section 458 for a Special Exception use for a Special Events Barn. There are 22 criteria items that are a requirement of this section. He noted that this use must take place in an existing barn. The amendment also includes definitions and section changes based on this addition. He asked if there were any questions from the public. Being none, the public hearing was closed.

On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved Ordinance #2019-12-01. Motion carried. Three votes yes.

12. Solicitor:

A. Ham Radio Tower – Update – Attorney Rausch advised that correspondence was sent to Ms. Fowler requesting that the tower be removed from her property. He stated that she did not respond to him but she did email Mr. Allison. He stated that she rejected the offer and had

unrealistic requests as to what it would take for her to remove it. He commented that based on her response, there is nothing else that can be done by the Township.

Marc McClure, 404 White Rose Lane, advised that there is now urgency to have this situation rectified because there are two properties that are looking to list their homes for sale. He stated that one of the properties is directly across the street from the tower. These sales will be the first comps in the neighborhood. He commented that this will have an impact on the Township as the homes will have a lower value meaning lower tax revenue.

Mr. McClure questioned what would have occurred if Ms. Fowler put the tower up and did not have vested rights. Attorney Rausch explained that the Township would have filed a Notice of Violation. She would have been required to remove the tower or obtain approval by the Zoning Hearing Board to keep it. If it was not removed or approval granted, fines would be issued by the District Magistrate. Mr. McClure stated that he met with an attorney and they felt that Ms. Fowler does not have vested rights. Attorney Rausch advised that the neighbors can file a lawsuit. He added that it will likely take years for it to be resolved though.

Mr. McClure questioned if the Township has responded to Ms. Fowler. It was noted that the Township had not replied yet. Mr. McClure stated that they will likely retain counsel. He added that they will also contact the media regarding this matter.

Attorney Rausch stated that based on her response, Ms. Fowler is not willing to negotiate the removal of the tower. He added that he does not believe that she did anything wrong.

Nate Fochtman, 405 White Rose Lane, advised that he will be listing his property in the near future. He stated that this is first house and investment. He questioned what is proven that provides Ms. Fowler with vested rights. He stated that he does not feel that the requirements have been met. He commented that there is no proof that the tower is safe.

Mr. McClure stated that he feels that Ms. Fowler is frustrated that she has not received a response. He commented that her email stated that she would not be willing to take the tower down voluntarily but she did give some options for relocating it. Mr. Fochtman advised that Ms. Fowler had told him the same thing.

Mr. McClure stated that the neighbors want more from the Township. He requested that the Township ask her to come and speak with the staff. Attorney Rausch commented that the Township can request this from her.

Brad Greer, 1400 Nugent Way, stated that he is not in this development, but suggested that if the request is not as formal she may be more receptive to meeting with the Township.

Mrs. Kerchner advised that every time the neighbors have come before the Board, the Township has responded. She stated that they are acting this evening as though the Township does not care. She commented that the Board is concerned and have tried to make the situation right. She acknowledged that the Township made a mistake and apologized for that. She advised that she does care about the community otherwise she would not be serving as a Supervisor. She stated that she feels harassed by the neighborhood residents because they are implying that the Board does not care and that is certainly not the case.

Mr. Allison advised that the Township did not respond to Ms. Fowler's email because direction was needed from the Board as to how to reply. He apologized for not understanding Mr. McClure's question about this earlier in the meeting.

Bill White, 417 White Rose Lane, stated that he feels that Ms. Fowler made a good faith error. He commented that the email she sent requesting approval had specifics in it which violated the manufacturer's guidelines. Mr. McClure added that Ms. Fowler knew more information when she approached the neighbors about installing the tower than she provided.

Mr. Fochtman questioned if Ms. Fowler does agree to meet with the Township, how long will it take to set up a meeting. Attorney Rausch advised that it would be up to Ms. Fowler.

It was decided that Mr. Allison will respond to Ms. Fowler and request that she meet with the Township to discuss this matter further.

### 13. Township Engineer:

- A. Windsor Manor Pump Station Phase-Out – Update – Mr. Kraft advised that he does not have an update. He noted to ensure that the project moves forward in the spring, the Township would need to start on the taking of the property if that was how the Board wanted to proceed. There was discussion on how the bankruptcy affects the taking of the property. It was the consensus to have Attorney Rausch contact the bankruptcy attorney again for an update.
- B. Community Center – Update – Mr. Kraft advised that another design meeting was held today. He stated that a meeting was held with Met-Ed to discuss the pole that will be located near the building once constructed. He commented that there will be an issue with the grading and this pole. The Board directed him to write a letter asking for reprieve. Mr. Kraft added that they have started working on the RACP Grant application. Mrs. Gunnet questioned if she would need to contact Representative Saylor to determine when the application could be submitted. Mr. Kraft stated that she should. Mrs. Kerchner asked if the Township is competing with York Township for funding. Mrs. Gunnet stated that we are not and the Township is already on the list of approved Capital Improvements Funding projects.

- C. Security Reduction – Deerfield Crossing – Mr. Kraft advised that the street has been paved in Deerfield Crossing and they are requesting a security reduction. He advised that they have requested a reduction in the amount of \$27,735 which will leave a balance of \$39,163.95. He is recommending the reduction. On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved the security reduction for Deerfield Crossing based on the recommendation of the Township Engineer. Motion carried. Three votes yes.
  
- D. Mr. Kraft reported that the Milner Heights Basin retrofit has been completed. A rip rap apron was added to the bottom of the basin. He stated that Change Order #5 needs approval. The amount of the change order is a decrease of \$20,878. He noted that the amount of the grant was \$55,000 and the final project cost was \$55,850. Mr. Allison advised that the Township will be responsible for the maintenance of the basin in accordance with the approved agreement. The required maintenance will be shared with the Red Lion Municipal Authority. After the specified time in the Agreement, the homeowner will take over maintenance.

On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved Change Order #5. Motion carried. Three votes yes.

On the motion of Kathy Kerchner seconded by Dean Heffner, the Board approved Payment #2/Final in the amount of \$15,983.25. Motion carried. Three votes yes.

#### 14. Public Works:

- A. Mr. Heffner advised that the Board has received the monthly report for November. There were no questions. Mr. Heffner commented that he saw they had a John Deere backhoe to demo. Mr. Trout stated that they also tested a JCB but the Highway Department staff prefers the John Deere. Mr. Heffner questioned if the plan was to keep the current backhoe. Mr. Trout advised that it would be sold on Municibid.

Mr. Heffner questioned if the Kubota skid loader will hold up as long as the CAT. He stated that it is not as much of a known name. Mr. Trout advised that Kubota has a good reputation for their products and the dealer, Messick's, has good service. Mr. Sechrist questioned if our attachments will work. Mr. Trout advised that they will need to change a few couplers and fittings.

#### 15. Other Business:

- A. Mr. Heffner advised that the Board has received the Zoning Report for November. There were no questions.



- B. Mr. Heffner advised that the Board has received a copy of the Township Manager Report for November. There were no questions.
- C. Mr. Heffner advised that the Board has received a copy of the Animal Control Officer's Report for November. There were no questions.
- D. Mr. Heffner advised that the reorganizational meeting will be held on Monday, January 6, 2020 at 6:00 p.m.
- E. Mrs. Gunnet advised that the Auditor's meeting will be held on Tuesday, January 7, 2020. The time is still to be determined.
- F. Mrs. Gunnet advised that the report on the website for the Election's Office indicated that Jarrod Bair had received write-in votes for the position of Auditor. She stated that she tried to contact him to see if he had accepted the position but has not heard back from him yet.
- G. Windsor Area Recreation Commission – Update – Mrs. Kerchner advised that she does not have anything to report as there was not a meeting held in December.
- H. Longstown Village meeting – Update – Mrs. Gunnet advised that a letter was sent to Jason Bewley of PennDOT requesting that they perform a traffic study to prohibit left turns onto Cape Horn Road from Windsor Road. She was notified that a study will be done and it could take 30 days to complete. Mrs. Gunnet advised that a letter was also sent to Glenn Rowe of PennDOT York requesting the lines be repainted and reflectors added. She stated that she has not received a response yet.
- I. Rental of Spring Valley Pool parking lot – Lease terminated – Mrs. Gunnet advised that she has received a letter from J.W. Didado that they would like to terminate the lease effective December 18, 2019. She stated that they paid for the entire month of December and questioned if the amount would need to be prorated. Attorney Rausch advised that it does not.
- J. Quotes – Preventative Maintenance for HVAC system – Mrs. Gunnet advised that quotes had been received from H.B. McClure and Williams Service. She stated that H.B. McClure has the current contract and they also have the lowest quote. There have not been any issues with this company. On the motion of Dean Heffner seconded by Kathy Kerchner, the Board awarded the Preventative Maintenance for the HVAC system to H.B. McClure. Motion carried. Three votes yes.
- K. Extension of Site Improvement Agreement – Taylor Estates, Phase IV – Mrs. Gunnet advised that since the work is not complete within the development, the developers have requested a one year extension of the Site Improvement Agreement for Taylor Estates, Phase IV.

Larry Keehner, 1330 Nugent Way, stated that the Township granted Gemcraft Homes a one year extension last year and now they are requesting another extension. He noted that all of the homes have been constructed and they would like them to proceed with having the development adopted by the Township. Mr. Trout advised that the Township was not contacted by Gemcraft Homes to have an inspection to move forward with adoption. Mrs. Gunnet added that they would not be able to pave the streets anymore this year. She advised that the request for extension of the Site Improvement Agreement is a procedural request. Attorney Rausch stated that the Township could grant this extension but inform them that it would be the last.

Brian Rajotte, 1335 Nugent Way, advised that the street is not in a suitable condition to add the final wearing course. Mr. Trout noted that an inspection would be completed by the Township Engineer to note any deficiencies that would need to be corrected. Mr. Rajotte stated that Gemcraft Homes told the HOA that they would have the inspection completed in 2018.

Mrs. Gunnet advised that the Township is currently working with Gemcraft Homes to have Taylor Estates, Phase I completed. That deadline is May 31, 2020.

Mrs. Kerchner questioned if the work could be completed by June 30<sup>th</sup> if that was the deadline that was given. Mr. Trout advised that a punch list is typically done in the spring. Mrs. Gunnet noted that the detention pond needs to be completed as well. Mr. Allison stated that it would be difficult to complete the work next year if the extension is only given until June.

Mr. Rajotte informed that he has obtained quotes to complete the work and it is extensive. Mrs. Gunnet advised that the Township cannot use the quotes that he has to complete the improvements. Mr. Rajotte questioned if the Township could give them one year to complete the work and then cash the bond if it is not finished. Attorney Rausch advised that there is a process in order to cash a bond.

Katie Brown, 1340 Nugent Way, questioned if the Township can inform them that they need to have a punch list completed in the spring. Mr. Allison commented that they are aware that a punch list is needed. Mrs. Gunnet advised that a letter could be included with the extension paperwork.

Brad Greer, 1400 Nugent Way, questioned how many extensions have been granted. Mrs. Gunnet advised that the extensions are yearly and have been done since the development was approved.

Mr. Rajotte questioned if milestones could be required. Mr. Kraft stated if the Township wanted to set milestones, he would suggest a punch list by April 1<sup>st</sup>, construction started by June 30<sup>th</sup> and completion by October 15<sup>th</sup>. He noted that if any of the dates are missed and the Township started the procedure to collect the bond, the work would still not be able to be completed in 2020.

Wayne Santoro, 1350 Nugent Way, stated that the detention pond is in need of maintenance and repairs. Mr. Trout informed that this would be included in the punch list. Mr. Kraft added that the York County Conservation District would also complete inspections.

On the motion of Dean Heffner seconded by Kathy Kerchner, the Board granted a one year extension subject to the deadlines being met as follows; a punch list by April 1<sup>st</sup>, construction started by June 30<sup>th</sup> and completion by October 15<sup>th</sup>. Motion carried. Three votes yes.

- L. Resolution #2019R-12-03 – Affirmation of Non-Uniform Pension Plan with Pennsylvania Municipal Retirement System – Mrs. Gunnet advised that P.M.R.S. is updating all of their pension plans to ensure they are IRS compliant. She stated that the Township’s plan has gone from 34 pages to 118 pages. No changes have been made to the plan. A Resolution is required.

Mrs. Gunnet advised that she and Mrs. Coble had a conference call to go over the plan. The representative from P.M.R.S. stated that there are two items within the plan that are optional. The first is for In Service Distribution. She stated that this is similar to the drop program that the police have. An employee can retire but remain working. Their pension would be based on the three years prior to the retirement date. She stated that the other optional item is for Transfer of Service. She explained that if a new hire was on a different P.M.R.S. plan that is not equal to or better than our plan, the Township would be responsible for any additional liability to bring their account up to our pension standards. Mrs. Gunnet noted that both of these items would only apply to new hires. The Board was not in favor of making changes to the policy to allow for these options. On the motion of Kathy Kerchner seconded by Dean Heffner, the Board approved Resolution #2019R-12-03. Motion carried. Three votes yes.

- M. Transfer to Vehicle & Equipment Fund and General Fund – Mrs. Gunnet advised that the amount of the transfer from General Fund to Vehicle & Equipment Fund is \$383.75. A transfer from Solid Waste Fund to General Fund will not be necessary. On the motion of Dean Heffner seconded by Kathy Kerchner, the Board approved the transfer. Motion carried. Three votes yes.
- N. Appointment of Sewage Enforcement Officer – Mrs. Gunnet advised that she and Mr. Allison met with two potential candidates for the Township’s Sewage Enforcement Officer. Mr. Allison stated that Hoover Engineering is located 45 minutes away and they only have one SEO and Site Design Concepts has 3 SEOs and are local. He commented that he is

concerned that Hoover Engineering would not be able to service the Township and we could be in the same position that we are now with an SEO that cannot keep up with the work load. He noted that there are not many options for an SEO and made the Board aware that the fees would be higher than they are now regardless of which SEO is chosen. Mrs. Gunnet advised that she would like to have the appointment effective January 1, 2020. On the motion of Rodney Sechrist seconded by Kathy Kerchner, the Board appointed Adam Anderson of Site Design Concepts as the Township's Sewage Enforcement Officer effective January 1, 2020. Motion carried. Three votes yes.

- O. PSATS Membership – Mrs. Kerchner stated that she was approached by a representative from PSATS at the County Convention asking about the Township having a membership in 2020. She stated that she did some research into the PSATS membership and has determined that it is too expensive. Mr. Sechrist questioned if the staff can still attend their workshops. Mrs. Gunnet stated that we can but we pay the non-member rate.

16. Unfinished Business – There were no items to discuss.

17. Public Comment – Mr. Heffner asked if there were any public comments and noted that if speakers do not wish to have their address recorded, they must state this when speaking. There were no comments.

18. Supervisors Comments – Mr. Heffner asked the Board if they had any comments. Neither Mr. Sechrist nor Mrs. Kerchner had any comments. Mr. Heffner did not have any comments either.

19. Mrs. Kerchner questioned the invoice to York Township. Mrs. Gunnet advised that it is for the quarterly intergovernmental billing. Mrs. Kerchner questioned if the amount has been adjusted based on the findings that the Township was being overcharged. Mrs. Gunnet advised that it has. She added that after the first of the year, she planned to have discussions with York Township's manager regarding overpayment in previous years. On the motion of Kathy Kerchner seconded by Rodney Sechrist, the bills were approved. Motion carried. Three votes yes.

20. The meeting of the Windsor Township Board of Supervisors adjourned at 8:20 p.m.

Respectfully submitted,

Jennifer L. Gunnet  
Secretary

CITIZENS PRESENT  
December 16, 2019

Brad Greer	1400 Nugent Way York PA
Sara Blevins	1380 Nugent Way York PA
Ashley Kazar	1410 Nugent Way York PA
Richard DiPietro	125 S. Camp Street Windsor PA
Patti Fisher	James R. Holley & Associates
Albert Howard	75 Country-By-Way York PA
Greg Howard	260 Country-By-Way York PA
Keith Howard	165 Country-By-Way York PA
Jon Seitz	TRG, Inc.
Scott Brady	250 Zion Church Road Red Lion PA
Jolene Brady	250 Zion Church Road Red Lion PA
Katie Brown	1340 Nugent Way York PA
Wayne Santoro	1350 Nugent Way York PA
Brian Rajotte	1335 Nugent Way York PA
Larry Keehner	1330 Nugent Way York PA
Steven Schirk	412 White Rose Lane York PA
Susan Schirk	412 White Rose Lane York PA
Don Angstadt	420 White Rose Lane York PA
Deb Angstadt	420 White Rose Lane York PA
Betty Kuczynski	423 White Rose Lane York PA
Joe Kuczynski	423 White Rose Lane York PA
Kori Sipe	429 White Rose Lane York PA
Laura McClure	404 White Rose Lane York PA
Marc McClure	404 White Rose Lane York PA
Bill White	417 White Rose Lane York PA
Dennis Klinedinst	417 Summit Drive Red Lion PA
Barbara McNeal	434 White Rose Lane York PA
Nate Fochtman	405 White Rose Lane York PA
Bill Briegel	Keystone Custom Homes
Scott DeBell	Site Design Concepts
Scott Gingrich	Windsor Township Fire & Rescue Assoc.