

WINDSOR TOWNSHIP BOARD OF SUPERVISORS  
REORGANIZATIONAL MEETING  
REGULAR MEETING  
January 3, 2023

1. Open meeting
2. Pledge of allegiance
3. Approve or amend minutes of November 21, 2022 and December 19, 2022
4. Appointments:
  - A. Chairperson (2022 – Katherine Kerchner) -
  - B. Vice Chairperson (2022 – Kim Moyer) -
  - C. Secretary/Treasurer (2022 - Jennifer Gunnet) -  
Treasurer's Bond Limit (\$1,500,000) –
  - D. Assistant Secretary/Treasurer (2022 – Katherine Kerchner) –  
Treasurer's Bond Limit (\$1,500,000) -
  - E. Zoning Officer (2022 - Kipp Allison) -
  - F. Assistant Zoning Officer (2022 - Deanna Coble) -
  - G. Solicitor for Board of Supervisors (2022 - Charles Rausch with MPL Law) -
  - H. Engineer (2022 – Chris Kraft with C.S. Davidson) -
  - I. Sewage Enforcement Officer – Adam Anderson of Site Design Concepts - #03798  
Alternate #1 – Lee Webb - #04000  
Alternate #2 – Jeremy Kerstetter - #03977  
Alternate #3 – Jordan Shenk - #04130
  - J. Depositories (2022 - Peoples Bank, Truist, Fulton Bank, Raymond James and Peoples Wealth Advisors) –
5. Various Board Members:
  - A. Zoning Hearing Board: Resolution #2023R-01-02  
5 yr. Term – John Cheeseman
  - B. Planning Commission – 4 yr. Term: James Vergos  
Kim Moyer

- C. Recreation Commission – 5 yr. Term - Vacant
  - D. Vacancy Board Chairperson – 1 yr. Term (2022 - Paul Smith)
  - E. York Area Regional Police Department – 2 yr. Term - Voting Member and Alternate (2021 – Kathy Kerchner as Voting Member and Rodney Sechrist as Alternate)
6. Supervisor/Employee Assignments:
- A. Zoning Hearing Board (2022 – Kim Moyer) -
  - B. Planning Commission (2022 – Kim Moyer) –
  - C. York Adams Tax Bureau - Voting Member and Alternate - (2022 - Voting Member - Jennifer Gunnet/Alternate - Deanna Coble) -
  - D. York County Tax Collection Committee - Voting Member and Alternate - (2022 - Voting Member - Jennifer Gunnet/Alternate - Deanna Coble) -
  - E. Agricultural Area Advisory Committee (2022 – Rodney Sechrist) –
  - F. Local Government Advisory Committee (2022 – Katherine Kerchner) –
  - G. Windsor Township Recreation Commission (2022 – Katherine Kerchner) –
  - H. Windsor Township Emergency Management Coordinator - (2022 - Jim Wilson) -
  - I. York County Stormwater Consortium - Voting Member and Alternate - (2022 -Voting Member - Kipp Allison/Alternate - Jennifer Gunnet)
7. Meeting Date:
- A. Board of Supervisors:  
  
For the months of January, February, March, April, May, June, October, November and December - 1<sup>st</sup> and 3<sup>rd</sup> Monday at 6:00 p.m.  
  
For the months of July, August and September – 3<sup>rd</sup> Monday at 6:00 p.m.
8. Other Reorganizational Business:
- A. Certify delegates to the County Convention with expenses paid (Supervisors, Auditors, Township Manager and Tax Collector) -

- B. Certify delegates to the State Convention with expenses paid and lost wages reimbursed to Supervisors while attending the State Convention provided that sufficient documentation is presented (Supervisors and Township Manager) -
  - C. Certify delegates to the National Convention with expenses paid (Supervisors and Township Manager) -
  - D. Mileage Rate - (Federal Limit)
9. Correspondence:
- A. Shollenberger, Januzzi & Wolfe, LLP – Notice of intent to commence civil action on behalf of Steve Miller
10. Other Business:
- A. Resolution #2023R-01-01 – Appoint Kochenour, Earnest, Smyser & Burg to audit 2022 financial records
  - B. Resolution #2023R-01-03 – Payment of Interim Bills
  - C. Resolution #2023R-01-04 – Approval of Fee Schedule
  - D. Christmas Tree Collection – Saturday, January 7, 2023. No ornaments, tinsel or plastic bags.
  - E. Windsor Township Employee Handbook – Update
  - F. Windsor Township Non-Uniform Pension:     Distress Score  
  Audit – 1/1/18 – 12/31/21  
  Sick leave
11. Unfinished Business:
- A. Republic Services – Request to require totes to be used for recycling
- NOTE: Pursuant to the Sunshine Act, it is the policy of the Township to record names and addresses for the minutes, which are posted on the Township's website. If you do not want your address recorded, then you must notify the Board to that effect.
- 12. Public Comments
  - 13. Supervisors Comments
  - 14. Approval of bills
  - 15. Adjourn