

WINDSOR TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATIONAL MEETING

January 6, 2025

1. Open meeting
2. Pledge of allegiance
3. Approve or amend the minutes of the December 16, 2024 meeting
4. Appointments:
 - A. Chairperson (2024 – Katherine Kerchner) -
 - B. Vice Chairperson (2024 – Kim Moyer) -
 - C. Secretary/Treasurer (2024 - Jennifer Gunnet) -
Treasurer's Bond Limit (\$1,500,000) –
 - D. Assistant Secretary/Treasurer (2024 – Katherine Kerchner) –
Treasurer's Bond Limit (\$1,500,000) -
 - E. Zoning Officer (2024 - Kipp Allison) -
 - F. Assistant Zoning Officer (2024 - Deanna Coble) -
 - G. Solicitor for Board of Supervisors (Cory Dillinger with MPL Law) -
 - H. Engineer (Chris Kraft with C.S. Davidson) -
 - I. Sewage Enforcement Officer – Adam Anderson of Site Design Concepts - #03798
Alternate #1 – Jeremy Kerstetter - #03977
Alternate #2 – Jordan Shenk - #04130
 - J. Depositories (Orrstown Bank, Truist, Fulton Bank, Raymond James and Orrstown
Wealth Advisors) –
5. Various Board Members:
 - A. Zoning Hearing Board: Resolution #2025R-01-02
5 yr. Term – Edward Heindel
 - B. Planning Commission – 4 yr. Term: Jerry Pilachowski
Todd Kurl

- C. Recreation Commission – 5 yr. Term – Matt Schiefen
 - D. Vacancy Board Chairperson – 1 yr. Term (2024 – Marlin Bupp)
6. Supervisor/Employee Assignments:
- A. Zoning Hearing Board (2024 – Kim Moyer) -
 - B. Planning Commission (2024 – Kim Moyer) –
 - C. York Adams Tax Bureau - Voting Member and Alternate - (2024 - Voting Member - Jennifer Gunnet/Alternate - Deanna Coble) -
 - D. York County Tax Collection Committee - Voting Member and Alternate - (2024 - Voting Member - Jennifer Gunnet/Alternate - Deanna Coble) -
 - E. Agricultural Area Advisory Committee (2024 – Stanley Saylor) –
 - F. Local Government Advisory Committee (2024 – Katherine Kerchner) –
 - G. Windsor Township Recreation Commission (2024 – Katherine Kerchner) –
 - H. Windsor Township Emergency Management Coordinator - (2024 – Tony Williams)
 - I. York County Stormwater Consortium - Voting Member and Alternate - (2024 -Voting Member - Kipp Allison/Alternate - Jennifer Gunnet)
 - J. Open Records Officer – (2024 – Jennifer Gunnet/Alternates – Teresa Miller and Laura Allison)
7. Meeting Date:
- A. Board of Supervisors:

For the months of January, February, March, April, May, June, October, November and December - 1st and 3rd Monday at 6:00 p.m.

For the months of July, August and September – 3rd Monday at 6:00 p.m.
8. Other Reorganizational Business:
- A. Certify delegates to the County Convention with expenses paid (Supervisors, Auditors, Township Manager and Tax Collector) -

- B. Certify delegates to the State Convention with expenses paid and lost wages reimbursed to Supervisors while attending the State Convention provided that sufficient documentation is presented (Supervisors and Township Manager) -
 - C. Certify delegates to the National Convention with expenses paid (Supervisors and Township Manager) -
 - D. Mileage Rate - (Federal Limit)
9. Other Business:
- A. Resolution #2025R-01-01 – Appoint Kochenour, Earnest, Smyser & Burg to audit 2024 financial records
 - B. Resolution #2025R-01-03 – Payment of Interim Bills
 - C. Resolution #2025R-01-04 – Approval of Fee Schedule
 - D. Christmas Tree Collection – Saturday, January 11, 2025. No ornaments, tinsel or plastic bags.
 - E. Community Center Bid Results:
 - Contract #1 – General Contractor – ECI Construction
 - Contract #2 – Site Work – York Excavating Co.
 - Contract #3 – Mechanical – Midstate Mechanical
 - Contract #4 – Electrical – Shannon A. Smith
 - Contract #5 – Plumbing – Garden Spot Mechanical
10. Unfinished Business:
- A.
- NOTE: Pursuant to the Sunshine Act, it is the policy of the Township to record names and addresses for the minutes, which are posted on the Township's website. If you do not want your address recorded, then you must notify the Board to that effect.
- 11. Public Comments
 - 12. Supervisors Comments
 - 13. Approval of bills
 - 14. Adjourn