

WINDSOR TOWNSHIP BOARD OF SUPERVISORS

December 16, 2013

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairman Paul Smith at 6:00 p.m. He thanked everyone for attending.

Those present: Paul Smith, Dean Heffner, Rodney Sechrist, Attorney Charles Rausch, Philip Brath, Jennifer Gunnet, Jeremy Trout, Kipp Allison and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Dean Heffner seconded by Rodney Sechrist, the minutes from the November 18, 2013 meeting were approved. Motion carried. Three votes yes.
4. The following items of correspondence were presented:
 - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the front of the room.
 - B. Mrs. Gunnet advised that the Rescue Fire Company will be holding their Appreciation Banquet on Saturday, January 18th. She asked the Board to let her know if they plan to attend so she can RSVP.
5. Windsor Township Fire & Rescue Association – Chad Arnold reported that they are working on a Standardize Operations Committee to deal with items such as accountability tags, ranking colors and crew counts. There were no questions for him.

Mr. Arnold presented a plaque to Mr. Smith on behalf of all 6 fire stations. He read the inscription and thanked him for his service to the Fire Association. Mr. Smith stated that is very proud that an Association was formed to provide outstanding service to Windsor Township.

A. The next Fire Chief's meeting will be held on Thursday, December 19th at Red Lion.

6. York Area Regional Police Department – Chief Gross was present. He advised that he does not have anything to report to the Board. He noted that the Township hours are still increased and added that this is mainly due to the investigations regarding the missing baby and the 2002 homicide on Snyder Corner Road. There were no questions for him.

Chief Gross advised that a plaque had been presented to Mr. Smith at the York Area Regional Police Commission meeting but he was able to retrieve it so that he could present it to him again this evening. He presented the plaque to him recognizing his service as a founding member of the York Area Regional Police Department. He thanked him for his commitment to the Police Commission. Mr. Smith stated that it took many people to come together to form the YARP, including the managers of both York and Windsor Townships, the York Township Board of Commissioners, Windsor Township Board of Supervisors and Chief Gross. He commented that he is proud to have been a part of that group.

7. Plans for Discussion:

A. **RYAN G. & JENNA B. WOERNER - Final Subdivision Plan #13089 by Shaw Surveying, Inc. for 2 lots along Bethlehem Church Road & Delta Road** – Mr. Allison advised that the Board had previously approved waivers regarding road widening for this plan. He explained that the plan creates one building lot which is proposed for a single family dwelling. He noted that the Planning Modules have been approved, his comments have been addressed and the plan is ready for approval. Mr. Allison commented that a note regarding the requirement for shade and street trees had not been listed on the plan and requested that the Board make the planting a condition of plan approval. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved the plan with the condition that street and shade trees are planted in accordance with the regulations set forth in the Zoning Ordinance. Motion carried. Three votes yes.

8. Adoption of 2014 Budget – Mrs. Gunnet advised that the proposed budget has been open for review since mid November and has been advertised for adoption this evening. She stated that the Real Estate Tax rate will remain at .6 mills and the Fire Hydrant Tax will remain at .1 mills. The General Fund will dip into reserves. Public safety accounts for 52.9% of the budget. The sewer bill rate will remain unchanged at \$105 per quarter. 2014 will be year 3 of the 7 year sewer pump station rehabilitation plan.

A. Resolution 2013R-12-01 – On the motion of Dean Heffner seconded by Rodney Sechrist, the Board set the Tax Levy at .6 mills for Real Estate and .1 mills for Fire Hydrant. Motion carried. Three votes yes.

B. Resolution 2013R-12-02 – On the motion of Dean Heffner seconded by Rodney Sechrist, the Board set the Non-Uniform Pension Contribution Rate for 2014 at 2%. Motion carried. Three votes yes.

9. Solicitor:

A. Earl & Tasha Harris – 320 Palomino Drive – Attorney Rausch advised that the Harris property has liens that are more than 2 years in arrears. He noted that the Township has entered judgment against the property but there are tax liens exceeding \$9,000 on the property. The property had been in foreclosure but it has been cancelled. He expressed his concerns that there may not be enough equity in the property. He noted that if the property goes to tax upset sale, the Township will receive payment. However, if it would be handled through a judicial sale, the Township would not receive payment. He noted that he can try to contact the bank for an update. The Board agreed to this.

B. Attorney Rausch advised that he has not heard from The Seasons LP regarding their Letter of Credit which expires on December 18th. He stated that the Township will pursue cashing it in.

10. Township Engineer:

- A. Mr. Brath advised that he has received payment application #8 in the amount of \$68,820.16 for the Manor Road, Freysville Road and East Prospect Road generator replacement project. He stated that there are a few outstanding items to finalize but there are sufficient funds left to cover the expenses. He added that they are currently working outside of the prescribed timeframe of the contract. He recommended that the Board grant a time extension until December 31, 2013 to complete the work. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved payment application #8 and granted a time extension until December 31, 2013. Motion carried. Three votes yes.

11. Public Works:

- A. Mr. Smith advised that the Board has received the monthly report for December. Mr. Heffner questioned the status of Ruppert Road. Mr. Trout advised that there is an issue with a pipe and the road remains closed. Mr. Heffner asked if more storm drains have been stolen. Mr. Trout advised that no others have been taken since the police department was notified.

12. Other Business:

- A. Mr. Smith advised that the Board has received the Manager's Report for November. There were no questions.
- B. Mr. Smith advised that the Dog Officer's Report for November is available for review.
- C. Mr. Smith advised that the Zoning Report for November is available for review.
- D. Expiration of Terms – Mrs. Gunnet advised that the Board has received a list of terms that expire at the end of 2013. She stated that she has contacted those on the list and all wish to continue to serve. The appointments will be made at the reorganizational meeting.
- E. EMS Box Alarms – Red Lion Ambulance – Mrs. Gunnet explained due to the changes with Wellspan no longer providing ALS services and a unit from Memorial Hospital being located at Winterstown Fire Company, there are new EMS box alarms. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved the EMS box alarm changes. Motion carried. Three votes yes.
- F. Investment Accounts – Mrs. Gunnet advised that she has contacted several banks to find the best rate for the investments accounts. The Board has received a list. The funds are currently at Peoples Bank and they are again offering the best rate. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved for the investment accounts to remain at Peoples Bank. Motion carried. Three votes yes.
- G. Transfers to Vehicle & Equipment Fund and Sewer Capital Improvements Fund – Mrs. Gunnet advised that the Board has received a breakdown of unspent funds in General Fund and Sewer

Fund that will be transferred to the Vehicle & Equipment Fund and Sewer Capital Improvements Fund. The transfers are on the bills list for approval.

- H. Mrs. Gunnet advised that a Change Order is required by PennDOT due to the cost for construction projects paid from State Fund exceeding the estimated cost by more than 10%. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved Change Order #2013-1. Motion carried. Three votes yes.**

13. Unfinished Business:

- A. Panorama Hills Pump Station – Attorney Rausch advised that he contacted Mr. Dobrinoff’s attorney and informed him that they will need to obtain an appraisal to justify their request. He has not heard back from him.

- 14. Public Comment – Mr. Smith noted that if speakers do not wish to have their address recorded, they must state this when speaking. There was none.

- 15. Presentations – Mrs. Gunnet advised that Senator Waugh could not be present this evening but he wanted to recognize Mr. Smith for his service. Mrs. Gunnet read portions of the Declaration by the Pennsylvania Senate that was created for Mr. Smith and presented it to him.

Rick Gipe, on behalf of Windsor Area Recreation Commission, presented Mr. Smith with a plaque. He stated that WARC was founded with help from Mr. Smith. The Recreation Board and Director will continue to keep the Commission growing. He thanked Mr. Smith for not only the leadership and service to the WARC but also for his friendship. He stated that it has been a pleasure working with him.

Chris Shaffer, Recreation Director, thanked Mr. Smith for mentoring him when he became the director. He stated that he was extremely helpful to him.

Mr. Smith commented that it took much teamwork to create WARC.

- 16. Supervisors Comments – Mr. Smith asked the Board if they had any questions.

Mr. Heffner addressed Mr. Smith stating that it has been a pleasure working with him and wished him well with his retirement.

Mr. Sechrist congratulated Mr. Smith on his retirement.

Mr. Smith stated that he is very thankful for the kind comments this evening and he is looking forward to retirement. He expressed his appreciation to his wife, Sue. He commented that he is honored to have such a supportive and accommodating spouse. He thanked his wife, daughter, son-in-law and granddaughters for being present this evening.

Jo Anna Shovlin came forward and introduced herself as the Supervisor that will be replacing Mr. Smith. She expressed her thanks to him for preparing her for the role she will take on in 2014. She commented that they are big shoes to fill.

17. On the motion of Dean Heffner seconded by Rodney Sechrist, the bills were approved. Motion carried. Three votes yes.
18. The meeting of the Windsor Township Board of Supervisors adjourned at 6:32 p.m.

Respectfully submitted,

Jennifer L. Gunnet
Secretary

CITIZENS PRESENT

December 16, 2013

Jennifer, Tim, Brooke & Loghan Stough	949 Redbud Court York PA
Susanne Smith	4030 Woodspring Lane York PA
Gerald & Vera Miller	
Burnell Sprenkle	210 Forest Hills Road Red Lion PA
Ann Sprenkle	210 Forest Hills Road Red Lion PA
Lynn Cheeseman	910 Cranberry Lane York PA
Cindy Zawrotuk	ARRO Consulting
Jenna & Ryan Woerner	824 Delta Road Red Lion PA
Paul Ilyes	65 Kendale Road Red Lion PA
Kathleen Fauland	38 1 st Street Windsor PA
D Michael Craley	246 West Broadway Red Lion PA
Theresa A. Craley	430 Dartha Drive Dallastown PA
Jo Anna Shovlin	532 El Dorado Drive Red Lion PA
Eric Myers	Windsor Township Fire & Rescue
Barry Barshinger	Windsor Township Fire & Rescue
William Berger	Red Lion Fire Company
Pete Ehrhart	Rescue Fire Company
Joseph Yahnke	Red Lion Fire Company
Julie Yahnke	Red Lion Fire Company
Sherry Arnold	Felton Fire Company
Chad Arnold	Felton Fire Company
Benjamin C. Rodkey	Red Lion Fire Department
Joshua A. Young	Red Lion Fire Department
Charles F. Hose IV	Yorkana Fire Company
Jan Smith	146 Meadow Hill Drive York PA
Ed & Jill Heindel	1440 Bahn's Mill Road Windsor PA
Steve Coble	713 Beverly Hills Court Red Lion PA
Rick Gipe	Windsor Area Recreation Commission
Chris Shaffer	Windsor Area Recreation Commission
Charles Silar	1500 Windsor Road Red Lion PA
Joe & Kathy Kerchner	3067 East Prospect Road York PA
Mike Diehl	Windsor Area Recreation Commission
Chief Gross	York Area Regional Police Department
Bud Harvey	142 Meadow Hill Drive York PA
Darwin Dosch	4035 Farm Drive York PA
Mike Gunnet	1953 Adair Road Windsor PA
Paul Knepper	York Township Board of Commissioners