

WINDSOR TOWNSHIP BOARD OF SUPERVISORS

April 16, 2012

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairman Dean Heffner at 6:00 p.m.

Those present: Dean Heffner, Paul Smith, Rodney Sechrist, Attorney Charles Rausch, Mike Hess, Jennifer Gunnet, Jeremy Trout, Kipp Allison and Teresa Miller. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Paul Smith seconded by Rodney Sechrist, the minutes of the April 2, 2012 meeting were approved. Motion carried. Two votes yes.
4. The following items of correspondence were presented:
 - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.
 - B. Mrs. Gunnet advised that she has received information from Comcast advising they are starting an Xfinity Signature Support System. She advised it is a program where Comcast will be expanding their technical support to include computers, home networks and any connected devices.
 - C. Mrs. Gunnet advised she had received an invitation from the Susquehanna Grace Community Church for a Community Law Enforcement Luncheon on Saturday, May 19, 2012 at the Eastern High School. She advised if any board member is interested to let her know.
5. **Solicitor** – Attorney Rausch had no comments at this time.
6. **Township Engineer:**
 - A. **MS4 Permit Update** – Mike Hess advised that there are new regulations for the MS4 Permit that will be coming later this year. He advised that in the past the MS4 permits were based on Best Management Practices meaning the Township has to have certain plans in place and do things in certain ways in order to minimize the amount of pollution in the stormwater stream. He further advised the new requirements are based on a set of Total Maximum Daily Loads for three main pollutants. He advised that DEP is going to have all municipalities in urbanized areas assess their current and future TMDL's based on mapping resources that are available online. Based on the discrepancies, the municipality will have to come up with a plan to reduce the TMDL's over the next couple of years to bring your TMDL load down to what DEP thinks the target should be.

Mr. Hess advised the first step in this process would be in September of this year when the Township would have to file a plan with DEP which will identify what the TMDL loads are and what they should be as well as what the Township plans to do over the next several years to come into compliance. Mr. Hess advised that once the plan was submitted and approved by DEP he would be able to further guide the Township on what needs to be done to bring the Township into compliance.

7. **Public Works Department:**

- A. **Monthly Report – April** – The board has a copy of the monthly report. There were no questions at this time.
- B. **Approval for installation of trench drains** – Jeremy Trout provided quotes to the Board for three contractors to handle the installation. They all quoted for saw cutout, remove the old trench and install a new concrete trench and incase it per the ACCO installation guide. Mr. Trout advised the lowest bid was from Hartman Concrete. On the motion of Paul Smith, seconded by Rodney Sechrist the project was awarded to Hartman Concrete. Motion carried. Three votes yes.
- C. **Traffic Study – Springvale Road** – Mr. Trout advised he would like to get a traffic study done for Springvale Road. He was unable to find a current study on file. He advised there are discrepancies on some of the signage on this road. He further advised that the current speed limit through the Village of Springvale is 40 mph, which seems excessive for that area.

Mr. Smith asked if there was a cost involved for the study. Mrs. Gunnet advised \$250.00.

Mr. Sechrist asked why we needed to do a traffic study if we already know there is a problem. Mrs. Gunnet advised that a traffic study needed to be done in order to enforce a new speed limit.

Mr. Smith asked if there were any other roads in the Township that needed to have a traffic study done. Mrs. Gunnet advised yes, Lewis Road needs to be done. She further advised that if we have two or more studies done than the cost drops to \$200.00 per study.

Mr. Smith asked if we had York Area Regional Police place the electronic speed limit sign on Springvale Road. Mr. Trout advised no. Mr. Smith requested the sign be set up on Springvale Road. Mr. Trout advised he would contact York Area Regional Police.

On the motion of Paul Smith, seconded by Rodney Sechrist, approval was granted to have a traffic study done on Springvale Road and Lewis Road. Motion carried. Three votes yes.

- D. **Tandem to PSAT Conference** – Mr. Trout advised that Ken McCracken from A&H contacted him and asked if A&H could display the Township truck at the conference. Mr. McCracken advised A&H would provide fuel for the truck to get it to and from the conference. In addition, if necessary they would pick up the truck and take it to and from the conference themselves. Mr. Smith felt A&H should pick the truck up. Mr. Trout advised he would contact A&H to arrange for them to pick up the truck. The Board agreed to allow A&H to display the truck at the PSAT Conference.
- E. **Approval to purchase truck body & plow** – Mr. Trout provided the Board with quotes for the truck body. Mr. Trout advised the J&J body and the A&H body are very similar. On the motion of Rodney Sechrist, seconded by Paul Smith, approval was given to purchase the truck body from A&H. Motion carried. Three votes yes.

Mr. Trout advised he needed approval for the plow that will be purchased separately from Valk. On the motion of Paul Smith, seconded by Rodney Sechrist, approval was given to purchase the plow from Valk. Motion carried. Three votes yes.

- F. **Liquid Fuel funds** - Mr. Trout advised that the Township received more money this year. He advised that the bids received this year have come in under budget. He further advised that we will still need to watch oil costs.

Mr. Smith asked if we were able to get started on the paving any earlier. Mr. Trout advised yes, due to the mild temperatures this winter. Mr. Trout advised that he was contacted by Long's Asphalt advising they have openings as soon as next week to get started on our projects. Mr. Trout advised he does have areas ready that Long's Asphalt could get started on. Mr. Trout advised that the sooner Long's Asphalt can get started we have a better chance of beating any rising oil costs that may be coming in the near future.

- G. **Engineering Quotes – Manor Rd., Freysville & E. Prospect replacement generators – \$67,000.00** – Mr. Trout provided the Board with quotes for the pump station upgrades. Mr. Heffner asked if the E. Prospect generator was going to be enlarged and if the station was abandoned in the future could the generator be moved to another facility. Mr. Trout advised yes. Mr. Hess advised that part of the engineering work that would be done would be to look at the future flows of these stations based on the Township's growth and try and project out a couple of years to see what the capacity is going to be so we can size the generator accordingly. He advised they would be bigger and a higher capacity than what is there now. On the motion of Paul Smith, seconded by Rodney Sechrist, the engineering quotes was approved. Motion carried. Three votes yes.

- H. **Bid results – Oil & Chip** - Mrs. Gunnet advised the bids were attached to the Board's agenda. Mr. Trout advised that the low bidder was Martin Paving. Mr. Trout advised that Martin Paving had done an excellent job last year. On the motion of Rodney Sechrist, seconded by Paul Smith, the bid was awarded to Martin Paving as the low bidder. Motion carried. Three votes yes.

- I. **Bid results – Pave-In-Place** – Mr. Trout advised the low bidder was Bituminous Paving, who contracts with Long's Asphalt. Mr. Trout advised that Long's Asphalt has previously done paving work for the Township and does a good job. On the motion of Rodney Sechrist, seconded by Paul Smith, the bid was awarded to Bituminous Paving as the low bidder. Motion carried. Three votes yes.

- J. **Bid results – Sale of 1988 International tandem** – Mrs. Gunnet advised bid results were attached to Board's agenda. The high bid for the truck was \$13,757.88 from Barry Miller. Mrs. Gunnet advised that it was initially thought the bid would be higher. She advised she listed the truck with Municibid and had put in a clause that the Township could reject any and all bids so if the Board does not feel truck should be sold for this price the bid can be rejected. On the motion of the Paul Smith, seconded by Rodney Sechrist, the bid of \$13,757.88 was approved. Motion carried. Three votes yes.

- K. Date for meeting with Public Works Department - The meeting was scheduled for Tuesday, May 1, 2012 at 2:30 p.m. at the Public Works building.

8. **Other Business:**

- A. **Yorkana ballfield – Update** – Mrs. Gunnet advised the Fire Company met and discussed the proposed agreement. She advised they would like the wording changed to identify the Windsor Area Recreation use is for baseball only and not other recreational activities. She further advised the Fire

Company would like a list of the proposed baseball schedule and lists of rescheduled and play off games so they know when the field will be used and they can schedule their training sessions around the baseball games. Mrs. Gunnet advised the Fire Company did authorize the agreement to be signed based on these changes being made to it. Mrs. Gunnet asked if there were any questions or if there were any changes that needed to be made. There were no questions or changes. On the motion of Dean Heffner, seconded by Rodney Sechrist, the Yorkana ballfield agreement was approved. Motion carried. Three votes yes.

- B. **Community Volunteer Day** – Mr. Heffner advised that Community Volunteer Day would be held on Saturday, May 5 at Freysville Park from 9:00 a.m. until 1:00 p.m. and that anyone that wanted to volunteer was welcome.
 - C. **Yorkana Fire Company – Changes to Box Alarms** – Mrs. Gunnet advised that Yorkana Fire Company currently has 25 alarm boxes and they would like to reduce the number to 4. She advised that Township approval was required before York County Control would make the change. On the motion of Rodney Sechrist, seconded by Paul Smith, the reduction in alarm boxes was approved. Motion carried. Three votes yes.
 - D. **Fire emergency declaration** - Mrs. Gunnet advised that a burn ban was put into effect on Tuesday, April 10th.
 - E. **Request for Executive Session – Potential litigation**
 - F. **Dog Officers Report – March** – There were no questions or comments.
 - G. **Township Manager’s Report – March** - There were no questions or comments.
 - H. **Zoning Report – March** – There were no questions or comments.
9. **Unfinished Business:**
- A. **Panorama Hills Pump Station** – Mrs. Gunnet advised she had no new information at this time.
 - B. **Renegotiation of Host Municipal Agreement** – Mrs. Gunnet advised she spoke with Attorney Davis last week. He advised he has placed phone calls to Attorney Garber but has not received any calls back.
 - C. **Christensen Road** – Mrs. Gunnet advised she had spoken to Mr. Poff since the last meeting and he didn’t think it was getting any worse. He advised he felt it was worse in the morning. Mrs. Gunnet advised that PennDOT had placed additional signs at Witmer Rd., Freysville Rd. and Locust Grove Road letting traffic know that E. Prospect Road was closed ahead. Mrs. Gunnet asked if the Board wanted to readdress changing Christensen Road to one-way while the construction was being done. The Board agreed that no action should be taken at this time.
 - D. **Freysville intersection – Verizon** - Mrs. Gunnet advised that Verizon would bill for any project in the PennDOT right-of-way that the work was not being done by PennDOT. Mrs. Gunnet advised that if a project is being done on a Township Road and you move a utility from an existing Township right-of-way to a newly acquired Township right-of-way you will also be billed.

Mrs. Gunnet advised that it is still Verizon's intent not to bill the Township for these fees if the Township does not pursue reimbursement for the additional costs to complete the Windsor & Freysville Road intersection. Mr. Smith feels the public should be made aware of this and suggests that a resolution be submitted to the County convention to be reviewed at next years convention.

Mrs. Gunnet advised she had heard from C.S. Davidson and they advised that Stewart & Tate and would like to start working on their milling work next week. She advised there would be 3 to 4 days of milling, and if weather permits they would like to do the paving at night when there is less traffic volume.

10. **Public Comment** – There was no public comment.

11. **Supervisors Comments** – Mr. Smith advised that some correspondence was received from Red Lion Area School District in regards to field usage. Mr. Smith requested we keep track of the usage of the sand pro at Pleasant View. Mr. Smith advised that if we are going to maintain the field than the Township should not be questioned about their usage.

12. On the motion of Rodney Sechrist seconded by Paul Smith, the bills were approved. Motion carried. Two votes yes.

13. The meeting of the Windsor Township Board of Supervisors was recessed into an Executive Session to discuss potential litigation at 6:42 p.m. The Board of Supervisors will reconvene on Tuesday, May 1st at 2:30 p.m. at the Public Works building located at 970 White Oak Road, Windsor, PA 17366

Respectfully submitted,

Jennifer L. Gunnet
Secretary

CITIZENS PRESENT

April 16, 2012

Vera Miller
Cindy Zawrotuk

830 Marvell Drive York, PA
ARRO