

WINDSOR TOWNSHIP BOARD OF SUPERVISORS

June 18, 2012

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairman Dean Heffner at 6:00 p.m.

Those present: Dean Heffner, Paul Smith, Rodney Sechrist, Attorney Charles Rausch, Jennifer Gunnet and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Rodney Sechrist seconded by Paul Smith, the minutes of the June 4, 2012 meeting were approved. Motion carried. Three votes yes.
4. The following items of correspondence were presented:

- A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.

5. PLANS FOR APPROVAL:

- A. **JEFFREY A. STINE – Final Subdivision Plan #07-1103-001 by Johnson, Mirmiran & Thompson Engineering, 2 lots along Freysville Road** – Tom Farcht with Johnson, Mirmiran & Thompson advised that all of the comments have been addressed. He stated that he has added additional dimensions for the tract size and would like to replace page 2 with the new drawing. Mr. Allison advised that the Board will only approve what was submitted to himself and the Engineer. Mr. Farcht noted that the additional information is not needed and withdrew his request to exchange the drawings. There was discussion regarding the method of posting for the sewer reserve capacity. Mr. Allison advised that if the tapping fee of \$1,800 per unit is not paid, the quarterly fee would be \$58.23 for each unit. Mrs. Gunnet explained to Mr. Stein that if he chooses to pay the quarterly bill, the payments will not be applied to the tapping fee. When a Building Permit is applied for, the tapping fee would still be due in full. Mr. Stein understood this.

Mr. Heffner questioned if the driveways meet the site distance requirements. Mr. Hess advised that he had reviewed information that had been provided from their engineer. Mr. Allison added that the driveways are not in the “S” curve. **On the motion of Rodney Sechrist seconded by Paul Smith, the Board approved the plan. Motion carried. Three votes yes.**

- B. **DENNIS COTTRELL – REVISED HICKORY RIDGE LOTS 22 & 23 – Final Subdivision Plan #K070-C131 by David Hoffman, 2 lots along Grove Road** – Paul Brinkman advised that this is a lot consolidation combining 2 lots into 1. Mr. Allison advised that there are no outstanding comments. **On the motion of Paul Smith seconded by Rodney Sechrist, the plan was approved. Motion carried. Three votes yes.**

6. Solicitor:

- A. **Check valve – Carl Smith property across from Windsor Borough Pump Station** – Attorney Rausch advised that Mr. Smith would like a check valve installed at his property. However, he does not want the maintenance responsibility. He is requesting that the Township handle the maintenance. Attorney Rausch stated that he does not feel that this should be the Township’s responsibility since it would require the Township to go onto private property. Mr. O’Dell has

spoken with the Smiths and informed them that the Township is willing to purchase and install the valve. Mr. Paul Smith asked what would happen if it is not maintained. Mr. Trout advised that it may stick open and sewage could flow into the home. **On the motion of Rodney Sechrist seconded by Paul Smith, the Board denied the request for the maintenance of the check valve. Motion carried. Three votes yes.** Mrs. Gunnet will contact the Smiths to discuss the Board's decision.

7. Township Engineer:

- A. **Kendale generator replacement – Payment #8/Final - \$13,300.00** – Mr. Hess advised that the generator replacement at the Kendale Pump Station has been completed and he is recommending the final payment. **On the motion of Rodney Sechrist seconded by Paul Smith, the Board approved the final payment in the amount of \$13,300. Motion carried. Three votes yes.**

8. Public Works:

- A. Mr. Heffner advised that the Board has received the Monthly Report for June. There were no questions.
- B. Crack Sealer – Mr. Trout advised that he had provided quotes to the Board for a new crack sealer. The quotes included all of the options except for the conveyor. He stated that he has also obtained pricing for units with and without an air compressor. Mr. Trout commented that he would prefer the crack sealer with the compressor because then there would not be a need for a second driver but he only budgeted for a unit without. Mr. Sechrist questioned when our crack sealer was last repaired. Mr. Trout stated that it is a 1996 and has been repaired several times of the past couple years. Mr. Sechrist asked if ours could be sold. Mr. Trout noted that we could try. Mr. Sechrist stated that he would like additional time to review the information.
- C. **Buchart-Horn – Proposal for Beaverson Pump Station Elimination Study** – Mrs. Gunnet advised that she and Mr. Trout had met with Springettsbury Township to discuss the elimination of the Beaverson Pump Station. She stated that Springettsbury is requiring that their engineer perform a Feasibility Study to ensure there is no overload in the flow to their lines. The cost for the study is \$10,500. **On the motion of Rodney Sechrist seconded by Paul Smith, the Board approved the proposal. Motion carried. Three votes yes.**

9. Other Business:

- A. **Freysville Intersection update & Payment application #8 – \$155,075.53** – Mrs. Gunnet advised that the traffic light is now operational. She stated that she had questioned why there are no left turn arrows and was informed that there is not enough traffic to warrant them. She commented that currently traffic is permitted to make a right turn on red. However, the walls at the churches hinder the site distance. She stated that a study would need to be done to enforce a No Turn on Red. The cost for the study and posting of the signage would be approximately \$1,500. It has been recommended by PennDOT to wait 30 days after the signal is operational to do the study.

On the motion of Paul Smith seconded by Rodney Sechrist, the Board approved Payment #8 in the amount of \$155,075.53. Motion carried. Three votes yes.

Mrs. Gunnet noted that if the signal malfunctions, the traffic on Windsor Road will have a yellow flashing light and the traffic on Freysville Road will have a red flashing light.

- B. Mr. Heffner advised that the Board has received the Zoning Report for May. There were no questions.
- C. **Renewal of Junk Yard licenses** – Mrs. Gunnet advised that Lieutenant Redifer and Mr. Allison have performed the inspections at the three junk yards in the Township. Lieutenant Redifer is recommending that the licenses be renewed for **T.C. Auto Salvage, Red Lion Salvage and Prospect Metals**. She noted that the inspections and enforcement will be transitioned to the Zoning Officer effective in 2013. **On the motion of Rodney Sechrist seconded by Paul Smith, the Board approved the renewal of the Junk Yard licenses. Motion carried. Three votes yes.**
- D. Mr. Heffner advised that the meeting for July 2, 2012 has been cancelled. The next meeting will be held on July 16th at 6:00 p.m.
- E. **Park Rules & Regulations Ordinance – Proposed amendment** – Mrs. Gunnet advised that the York Area Regional Police Department issued a citation to someone for being in the park after dusk. They have pled guilty. However, Magistrate Fishel is recommending changes to the Ordinance, which would include allowing enforcement by the police department. The Board has a copy of the proposed amendment. **On the motion of Paul Smith seconded by Rodney Sechrist, the Board approved for the changes to be made to the Ordinance and to have it advertised for adoption. Motion carried. Three votes yes.**
- F. **Benchmark Energy Solutions – Change in electric generator and authorization to sign documents** – Mrs. Gunnet advised that that Benchmark is the electric cooperative's coordinator. She stated that they have put out a bid to find a lower rate. The quote received would lower the kilowatt per hour rate from 8.1 to 6.95. She stated that she is requesting authorization to sign the documents for the change. She added that sometimes it is time sensitive for signing the documents and requested permission from the Board to sign any future documents without coming before the Board. **On the motion of Rodney Sechrist seconded by Paul Smith, the Board authorized for this change and future changes to be made. Motion carried. Three votes yes.**
- G. Mrs. Gunnet advised that security for Deerfield Crossing had been posted in the form of a bond. A Site Improvement Agreement is approved giving one year to complete the improvements. The timeframe is about to expire and the developer is requesting a one year extension. **On the motion of Paul Smith seconded by Rodney Sechrist, the Board approved the extension of the Site Improvement Agreement for Deerfield Crossing. Motion carried. Three votes yes.**
- H. **Resolution – Support of elimination or amendment to the State Prevailing Wage Act** – Mrs. Gunnet advised that Mr. Smith had requested that a Resolution be drafted. She stated that this is the wording that PSATS is recommending. Mr. Smith asked that she send a copy of this Resolution to all the municipalities to share jurisdiction with Representative Saylor. **On the motion of Paul Smith seconded by Rodney Sechrist, the Resolution was approved. Motion carried. Three votes yes.**

- I. Act 537 Plan – Actual Cost versus Budget Comparison – Mrs. Gunnet advised that the Act 537 is completed with the exception of the OLDS Ordinance. She stated that at this point, it is \$8,000 under budget.

Unfinished Business:

- A. Panorama Hills Pump Station – There was no update.
- B. Renegotiation of Host Municipal Agreement – Mrs. Gunnet advised that negotiations will restart in September.
- C. **Sewer Rate Study – Discussion** – Mr. Hess advised that staff at his office has been working with Mr. Trout regarding the feasibility of a 10 year rehab plan. He noted that by extending the timeframe, it will be more costly. It also provides more opportunity for emergency repairs and additional bidding costs. He stated that they do not recommend a 10 year rehab plan but a 7 year rehab plan may be possible.

Mr. P. Smith asked how many pumping stations there are in the Township. Mrs. Gunnet advised that there are 23, of which 16 are the originals. Mr. Smith asked how long after the originals it was before the next station was installed. Mrs. Gunnet advised that it was between 5 and 10 years. Mr. Trout commented that there are parts on the newer stations that need updates as well. There was discussion on some of the necessary repairs.

Mr. Sechrist questioned if generator replacements need to be bid. Mr. Trout stated that they do. Mr. Hess added that it is cheaper to bid projects that require prevailing wage together.

Mrs. Gunnet advised that based on a 10 year plan, the annual budget for capital purchases would be \$375,000. Mr. Hess noted that his engineers are concerned that if the rehab plan is stretched to 10 years, an emergency could arise that could result in PennDEP action. Mr. Smith asked how much the sewer rate would need to increase with a 7 year plan. Mrs. Gunnet advised that she would need to obtain that information from Rick Resh. She estimated that the capital purchases budget would increase to \$500,000. Mr. Heffner commented that if the Beaverson Pump Station would be eliminated, it would be expensive to run the lines but it would likely save money in the long run.

Mrs. Gunnet stated that a budgeting seminar that she attended recommended keeping one year's anticipated expenditures in reserve. She commented this amount could be lowered. Mr. Smith advised that he did not want to do this. **It was the consensus of the Board for Mrs. Gunnet to obtain figures for a 7 year plan.**

10. Public Comment – Mr. Heffner noted that if speakers do not wish to have their address recorded, they must state this when speaking. Richard Voytek, 285 Husson Road, asked the Board when they intended to fix his problem. Mrs. Gunnet advised that a letter was sent to him noting that the Township would not be cleaning up the debris on his property. Mr. Voytek stated that he was not referring to that but rather to the pothole in the road in front of his driveway. Mrs. Gunnet advised that the Township will fix the hole.

Mr. Voytek asked if the Township is aware of the Dirt and Gravel Road Program. He stated that the road could be raised without costing the Township any money. He added that he feels that it is the

Township's fault that the pipe under his driveway is undersized. He noted that PennDEP has told him that they do not size pipe. Mrs. Gunnet advised that the Township does not have regulations on the sizing of these types of pipe. Mr. Allison added that the Township would issue a Building Permit based on a PennDEP permit.

Mr. Yeakel, 270 Husson Road, advised that the detour signage for the replacement of the Felton Road bridge is causing traffic to use Husson Road and the road is not made for this type of use. He commented that he thinks the signage should be posted in a different location. Mrs. Gunnet advised that she will contact North Hopewell Township regarding these signs. Mr. Sechrist asked if there is a tonnage sign posted for the Husson Road bridge. Mr. Yeakel stated that there is.

Mr. Yeakel questioned when the Husson Road bridge work will take place. Mrs. Gunnet advised that North Hopewell Township will be doing the work and it is slated for 2013.

Mr. Yeakel stated that there are trees on Husson Road with "X"s on them on. He asked what this is for. Mr. Trout advised that trees had fallen on Verizon's lines and this could possibly be their markings.

11. Supervisors Comments – Mr. Heffner asked the Board if they had any comments. Neither Mr. Sechrist nor Mr. Smith had any comments. Mr. Heffner did not have any either.
12. On the motion of Paul Smith seconded by Rodney Sechrist, the bills were approved. Motion carried. Three votes yes.
13. The meeting of the Windsor Township Board of Supervisors adjourned at 7:10 p.m.

Respectfully submitted,

Jennifer L. Gunnet
Secretary

CITIZENS PRESENT

June 18, 2012

Paul Brinkman
Vera Miller
Mr. & Mrs. Richard Voytek
Charles Silar
Jeffrey A. Stine
Tom Farcht
Larry S. Yeakel

David Hoffman Surveying
830 Marvell Drive York PA
285 Husson Road Felton PA
1500 Windsor Road Red Lion PA
3050 Freysville Road Red Lion PA
Johnson, Mirmiran & Thompson Engineering
270 Husson Road Felton PA