

WINDSOR TOWNSHIP BOARD OF SUPERVISORS

June 3, 2013

1. The meeting of the Windsor Township Board of Supervisors was called to order by Chairman Paul Smith at 6:00 p.m.

Those present: Paul Smith, Dean Heffner, Rodney Sechrist, Attorney Charles Rausch, Jennifer Gunnet and Deanna Coble. See the attached list of citizens present.

2. The Pledge of Allegiance was recited.
3. On the motion of Rodney Sechrist seconded by Dean Heffner, the minutes from the May 20, 2013 meeting were approved. Motion carried. Two votes yes. Mr. Rodney Sechrist abstained from voting due to not being present at the meeting.
4. The following items of correspondence were presented:
 - A. Mrs. Gunnet advised that any Form U applications that had been received from Modern Landfill would be on the counter in the rear of the room.
 - B. Mrs. Gunnet advised that she has received notification from Comcast that they will be changing the location and package for several channels. A copy of the information is available for review.
5. Windsor Township Fire & Rescue Association – Eric Myers, Laurel Fire Company Chief, was present. He did not have anything to report.
 - A. Mr. Smith advised that the next Fire Chiefs meeting will be held on Thursday, June 27th at Windsor Fire Company. Mr. Sechrist will be attending.
6. York Area Regional Police Department – No one was present.
 - A. Mr. Smith advised that the Monthly Report for April is available for review.
7. Solicitor:
 - A. Bupp Curative Amendment – Findings of Fact – Attorney Rausch advised that he has prepared the Findings of Fact for the Bupp Curative Amendment and has emailed them to the attorney for the Bupps, Attorney MacNeal and the two adjoining property owners who had requested them.
 - B. Attorney Rausch advised that the **Agreement for the modification to the New Forest Hills, Phase III** subdivision plan has been signed by all of the lot owners. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board approved the Agreement. Motion carried. Three votes yes.

8. Other Business:

- A. Mrs. Gunnet advised that the last time an Information Guide and Map was produced was in 2008. She stated that she was contacted by a company to see if the Township was interested in doing a new one. She explained that the process takes approximately 6 months to complete. There is no cost to the Township other than the postage to mail them. It is funded by ads that are purchased. The cost for an ad is approximately \$290. The postage cost can be rolled into the ad cost but it would then exceed \$300 and the company who would be doing the work has found that companies are more willing to purchase an ad if the cost is under \$300. Mrs. Gunnet advised that the person would work out of the conference room. The Board agreed to have a Guide and Map produced and to pay the postage separately to keep the cost of the ad lower.
- B. Mrs. Gunnet advised that the Board has received a copy of an Emergency Operations Plan for both the Administrative Building and the Public Works Building. The Board agreed that the plans are very thorough. Mr. Smith requested that Mrs. Gunnet send a letter to York Area Regional thanking the officer for his services.

Mrs. Gunnet noted that she has placed the order for the windows at the receptionist desk and the zoning office. The cost from Garrety Glass was approximately \$1,000 more than Brown's Glass.

- C. Open Burning Ordinance – Mrs. Gunnet advised that recreational fires are permitted to take place between sunset and sunrise and she has received a request from a resident to set a timeframe for when they must be extinguished. The person was unable to open their windows overnight due to the smoke from a neighbor's campfire. Mr. Heffner commented that he does not know how to set a timeframe. It was the consensus of the Board to not take any action.
- D. **Engineering quote – Sewer extension to Wise Avenue - \$23,700** – Mrs. Gunnet advised that the Township had obtained a Community Development Block Grant for the sewer extension on Wise Avenue as required by the Act 537 Plan. The \$100,000 grant money may only be used toward construction costs. The Township is responsible for paying for the design, bidding and inspections. She stated that she has obtained a quote from ARRO in the amount of \$23,700 for the engineering. Mr. Sechrist questioned if this extension will require another pump station. Mrs. Gunnet advised that it should flow gravity. If necessary a pressure line would be installed. She added that the grant requires that the work be started next summer and finished by 2015. **On the motion of Dean Heffner seconded by Rodney Sechrist, the Board accepted the quote. Motion carried. Three votes yes.**
- E. **Kimberly Lawn Care** – Mrs. Gunnet advised that she has received the quote for the **Fall 2013** lawn maintenance. She stated that it is the same rate as the Fall 2012. On the motion of Dean Heffner seconded by Rodney Sechrist, the Board accepted the quote. Motion carried. Three votes yes.

9. Corporal Miller arrived. He provided the Board with a packet of information. He did not have anything to report and there were no questions for him.
10. Unfinished Business:
 - A. Panorama Hills Pump Station – Mrs. Gunnet advised that the Dobrinoff appraisal should be completed by June 11th.
11. Public Comment – Mr. Smith noted that if speakers do not wish to have their address recorded, they must state this when speaking. There was none.
12. Supervisors Comments – Mr. Smith asked the Board if they had any questions. Neither Mr. Heffner nor Mr. Sechrist had any comments.

Mr. Smith asked for authorization to meet with York Township representatives to discuss the rapport between the charter municipalities of the York Area Regional Police Commission. The Board granted authorization.
13. On the motion of Dean Heffner seconded by Rodney Sechrist, the bills were approved. Motion carried. Three votes yes.
14. The meeting of the Windsor Township Board of Supervisors adjourned at 6:15 p.m.

Respectfully submitted,

Jennifer L. Gunnet
Secretary

CITIZENS PRESENT

June 3, 2013

Vera Miller
Michael Gunnet
JoAnna Shovlin
Eric Myers
Corporal Daniel Miller

532 El Dorado Drive Red Lion PA
Windsor Twp Fire & Rescue
York Area Regional Police Department