

ORDINANCE # 09-12-01

AN ORDINANCE OF WINDSOR TOWNSHIP, YORK COUNTY,
PENNSYLVANIA, REQUIRING THE INSTALLATION OF KEY BOXES
OR ENTRY SYSTEMS ON CERTAIN PROPERTIES AND BUILDINGS
LOCATED WITHIN WINDSOR TOWNSHIP AND PROVIDING
PENALTIES FOR VIOLATION THEREOF

WHEREAS, the Board of Supervisors of Windsor Township is charged with the protection and general health, safety, and welfare of the community; and

WHEREAS, the Board of Supervisors has determined that in the furtherance of its charge to protect the health, safety and welfare of the citizens of Windsor Township, it would be appropriate to enact an Ordinance requiring certain structures to have affixed thereto a key lockbox to permit access to the structure by emergency response personnel.

NOW THEREFORE, be it enacted and ordained, and it is hereby enacted and ordained by the Board of Supervisors of Windsor Township, York County, Pennsylvania, as follows:

SECTION 1. When required by Windsor Township, all new and existing commercial, industrial, institutional, professional and public buildings within Windsor Township, with the exception of one and two family dwellings, shall be outfitted with a rapid entry key box approved by the Fire Chief for the first due fire company use only.

SECTION 2. All commercial, industrial, institutional, professional and public properties, and properties with emergency access lanes within Windsor Township, protected by fences, gates or other barriers presently secured by a padlock, by electronically operated or automatic gates, or by other controlled circuits, shall be equipped with a high security padlock or key switch approved by the Fire Chief for the first due fire company use only.

SECTION 3. All key boxes shall be installed in accordance with the following standards:

A. The key box shall be installed in a workmanlike manner.

- B. The key box shall be installed adjacent to the main entrance of the building or property. It shall be clearly visible and mounted as designated by the Fire Chief of the first due fire company, not more than five (5) feet above final grade. The key box's tamper switch shall be connected to the alarm system.
- C. Where other factors suggest an alternate location is appropriate, the Fire Chief of the first due fire company shall specify the location.
- D. The key box shall contain keys to open doors at the following locations:
1. The main entrance.
 2. Individual tenant spaces.
 3. Rooms containing control valves for automatic sprinkler systems.
 4. Rooms containing fire alarm control panels.
 5. Rooms containing elevator operating equipment.
 6. Rooms or areas containing hazardous materials.
 7. Rooms containing main electrical panels.
 8. Other rooms or areas where the Fire Chief of the first due fire company determines that immediate access is necessary.
- E. When electronic door locks are employed, the key box shall contain a copy of the appropriate digital code to provide access to the building or the rooms specified in Subsection D of this section.
- F. All keys shall be clearly marked as to what door, room, area or lock they serve.

SECTION 4. This Ordinance shall also apply to all new construction after the effective date of this Ordinance. All existing buildings or properties, with the exception of those specifically excluded, shall comply with the provisions of this Ordinance within one (1) year from the effective date of this Ordinance.

SECTION 5. The owner of any building or property subject to this Ordinance who shall fail to comply or who shall otherwise violate the provisions of this Ordinance shall, upon

conviction before a District Magistrate of a summary offense, be subject to a fine in the amount not exceeding Six Hundred (\$600.00) Dollars, plus costs of prosecution.

SECTION 6. If any sentence, clause, section or other part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance.

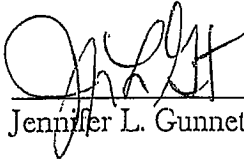
SECTION 7. All Ordinances or parts of Ordinances inconsistent with the provisions of this Ordinance which have heretofore been enacted, are hereby repealed to the extent of such inconsistency.

SECTION 8. This Ordinance shall become effective five (5) days after the date of the enactment as provided by law.

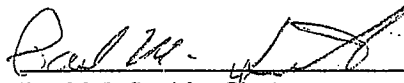
ENACTED AND ORDAINED this 7th day of December, 2009.

ATTEST:

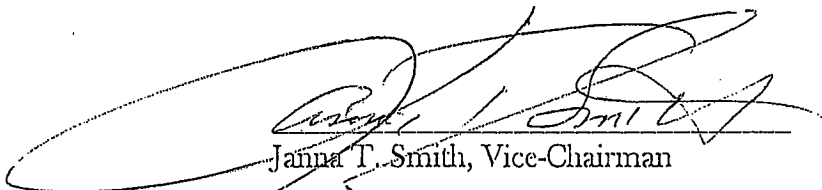
WINDSOR TOWNSHIP
BOARD OF SUPERVISORS



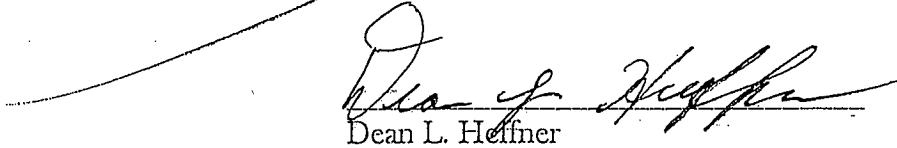
Jennifer L. Gunnet, Secretary



Paul M. Smith, Chairman



Janna T. Smith, Vice-Chairman



Dean L. Heffner